

MINUTES – Alfred Village Board of Trustees Meeting

October 14, 2010

Present: Mayor Clark, Trustees Bowden, Dosch, Rasmussen, Prophet; Clerk-Treasurer Koegel
Police Chief O’Grady, Approximately 14 members of the public, and Linda
Lewandowski and Justin Head from the press

1. Meeting Opening – Mayor Clark opened the meeting at 7:30 p.m.

2. Minutes

- a. A motion was made and seconded by Trustees Bowden/Prophet to approve the minutes of the regular meeting of September 14, 2010. All members were in favor. Motion passed 5-0.
- b. A motion was made and seconded by Trustees Rasmussen/Bowden to approve the minutes of the special meeting of September 16, 2010. All members were in favor. Motion passed 5-0.

3. Announcements

- a. Leaf Pickup – Last two weeks of October through first two weeks of November.

4. Guests

- a. Epic Eatin – Bill Parshall and Tara Acampora from the company “Epic Eatin” approached the board with a request for an extension of hours for their pending street vendor license to 2:00 a.m. on Friday and Saturday. They would like to serve hot dogs, hamburgers, chili, and soup. The area they wish to occupy would be in the general vicinity of just down the street from Gentleman Jim’s. Mayor Clark requested that they complete the application process, including obtaining permission from property owner(s) before asking the board to consider an extension of hours.
- b. John Ninos –
 - i. Street Vendors – Following the discussion with Epic Eatin, John Ninos asked the board its position on the potential impact of street vendors on the local businesses, and requested them to protect local businesses that have made a commitment in property investment and community involvement. Mayor Clark suggested John obtain a copy of the law from the village office so he could learn the details of the relatively new law, which includes a license fee and requirement to locate a certain distance away from other established businesses. He explained that at the time of the passage of this law, there was a call for late night food vendors. John stated he isn’t concerned about other food operations at that late hour only, but did urge the board to closely monitor this type of business inflow.
 - ii. Garbage Pickup and Construction Materials – John Ninos described difficulties with the garbage pickup, especially concerning items deemed construction materials. As others have made similar complaints in the prior several months, Mayor Clark said he would request a representative from the garbage company to attend the meeting.

5. Bids

- a. Police Vehicle – A motion was made and seconded by Trustees Rasmussen/Dosch to accept the high bid of \$3,750 from Roy Teitsworth for the Police Department’s 2004 Jeep Grand Cherokee. All members were in favor. Motion passed 5-0.

MINUTES – Alfred Village Board of Trustees Meeting

October 14, 2010

- b. **Impound Vehicle** – A motion was made and seconded by Trustees Bowden/Prophet to accept the high bid of \$200 from Bud Shaw for the body panels on the 1993 Chevrolet Silverado 1500 truck from Police Impound. All members were in favor. Motion passed 5-0. The rest of the truck will be sold for scrap, as was previously approved.

6. New Business

- a. **Trick-or-Treat Hours** – A motion was made and seconded by Trustees Prophet/Bowden to set Trick-or-Treat hours for Sunday, Oct. 31 from 6-8pm. All members were in favor. Motion passed 5-0.
- b. **Main Street Grant Administrator** – A motion was made and seconded by Trustees Dosch/Bowden to approve the requirements for Main Street Grant Administrator to be hired as an independent contractor for the term of the Grant contract. All members were in favor. Motion passed 5-0.
- c. **Main Street Grant Advisory Committee** – A motion was made and seconded by Trustees Dosch/Prophet to form a Main Street Grant Advisory Committee. The Advisory Committee will oversee all activities related to the Main Street Grant. The Advisory Committee is responsible for taking those actions necessary to ensure a successful project. Primary Advisory Committee responsibilities will include working with the Grant Administrator and review of the local application for funding, distribution of Main Street award funds and project timeline. The Advisory Committee will report to the Village Clerk-Treasurer, Mayor and Village Board. Committee members as listed below. All members were in favor. Motion passed 5-0.
- i. **Members:**
1. Chair: Justin Grigg, Village Planning Board member
 2. Mandy Burns, PCC Director at the Box of Books Library
 3. Tricia Debertolis, Assistant Dean for New Student Programs at Alfred University
 4. Larry Greil, former Village Planning Board member
 5. Dan Lee, Village Business Owner (Alfred Almond Chiropractic)
 6. Drew McInnes, former Village Planning Board member
 7. Charlotte Rice, Village Planning Board member
- d. **Election Resolution** – A motion was made and seconded by Trustees Bowden/Prophet to designate offices to be filled as follows. All members were in favor. Motion passed 5-0.
- i. 1 Justice for a term of 4 years to succeed Wende Bush
 - ii. 1 Mayor for a term of 2 years to succeed Craig Clark
 - iii. 1 Trustee for a term of 2 years to succeed Virginia Rasmussen
 - iv. 1 Trustee for a term of 2 years to succeed Joseph Dosch
- e. **Return of Tax Roll and Warrant and Report of Unpaid Taxes** – A motion was made and seconded by Trustees Prophet/Bowden to acknowledge receipt of the Account of Unpaid Taxes and to certify that the account is accurate. All members were in favor. Motion passed 5-0.
- f. **Zoning Board of Appeals Appointment** – A motion was made and seconded by Trustees Dosch/Prophet to accept, with regrets, the resignation of Pat Crandall from the ZBA, and to appoint Ellen Bahr to fill the vacancy. All members were in favor. Motion passed 5-0.

MINUTES – Alfred Village Board of Trustees Meeting

October 14, 2010

- g. **Piano Care** – A motion was made and seconded by Trustees Bowden/Prophet to approve the proposed Piano Care Policy. All members were in favor. Motion passed 5-0. Laurel Buckwalter recommended that the piano be tuned annually and agreed to find two or three people to be on a committee with her to advise the village as needed.
- h. **Playground Sign** – A motion was made and seconded by Trustees Dosch/Prophet to approve the “Playground Rules” sign proposed by Alfred Montessori. All members were in favor. Motion passed 5-0.

7. Old Business

- a. **Revenue Discussion** – Mayor Clark reported that the village has sent letters to both college presidents requesting much larger contributions to public safety. The village is awaiting a response.

8. Reports

- a. **Mayor** – Mayor Clark reported that the 2010-11 NYS Aid was reduced by 1.1% (\$2,291) with mention from the state that we may still receive this amount if there is a state surplus at year end.
- b. **Youth** – Trustee Prophet gave the report for September.
- c. **Tree Committee** – Trustee Dosch gave the report for September.
 - i. **Trimming** – A motion was made and seconded by Trustees Bowden/Rasmussen to approve the Village Tree Advisory group recommendation that trees on Main St. and West University streets be trimmed to both brighten sidewalks as well as improve the roadway truck clearance. All members were in favor. Motion passed 5-0. Mayor Clark requested that attention be paid to the visibility of the South Main crosswalk sign.
- d. **Police** – Chief O’Grady reported that the incident level has been high so far this fall; the highest he has seen in ten years. He has successfully involved the Alfred State Police Department in solving a recent case and managing the higher level of activity.
- e. **Planning and Zoning Board** – Trustee Rasmussen gave the report for September.
- f. **WWTP** – Trustee Dosch gave the report for September 2010.
- g. **Streets/Water**
 - i. **Street Ownership** – Trustee Dosch has written a summary of the street ownership issues including a listing of who built/maintains each aspect of every street in question. The legal counsel for the Village, Tim Embser, Esq., has reviewed the memo and given his opinion.
 - 1. Jason Rodd and Phil Curran expressed concern about allowing streets to become property of Alfred University, if it would expand their tax exempt status by spreading their campus and permitting contiguous properties to become tax exempt. The board agreed to research this possibility with the village attorney and keep the item on the agenda for further discussion.
 - ii. **Water Metering** – Engineering firm Clark Patterson is modeling how water flows will be affected if Alfred University changes to a single water hookup as opposed to the three they use now. The village plans to move forward with this change, so the college may take better responsibility for any leaks in their lines.
- h. **Housing/Code Enforcement** – Trustee Rasmussen gave the report for September.
- i. **Clerk-Treasurer** – Clerk-Treasurer Koegel gave the report for September.

MINUTES – Alfred Village Board of Trustees Meeting

October 14, 2010

9. Fiscal Summary – A motion was made and seconded by Trustees Bowden/Prophet to acknowledge receipt of the fiscal summary and financial statements for the period ending September 30, 2010. All members were in favor. Motion passed 5-0.

10. Bills

a. **A motion was made** and seconded by Trustees Prophet/Rasmussen to approve payment of bills from **Abstract 2011-5** in the total amount of \$48,596.43 as stated in detail below and on the attached abstract list.

i. General Fund \$25,979.24

ii. Water Fund \$9,180.96

iii. Sewer Fund \$13,436.23

11. Adjournment – The meeting was adjourned at 9:01 p.m.

12. Upcoming Meetings

a. Next Regular Board meeting Tuesday, November 9, 2010 at 7:30 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer