

MINUTES – Alfred Village Board of Trustees Meeting

January 11, 2011

Present: Mayor Clark, Trustees Bowden, Rasmussen, Dosch; Clerk-Treasurer Koegel
Police Chief O’Grady, Justin Head from the press and 2 members of the public

1. **Meeting Opening** – Mayor Clark opened the meeting at 7:30 p.m.

2. **Minutes**

- a. **December 14, 2010** – There was a motion by Trustees Dosch/Rasmussen to approve the minutes of the Regular Meeting of December 14, 2010 as written. All members present were in favor. Motion passed 4-0.

3. **Guests**

- a. **Doug Burdick from Allegany County** – Mr. Burdick made a report from the County Board of Legislators about changes in staff. He stated he plans to attend more local meetings in the area.

4. **Bids**

- a. **Garbage Contract** – The board will revise the contract and discuss putting it out for bid at the February meeting.

5. **New Business**

a. **2010 Main Street Grant**

- i. **Grant Administrator** – Mayor Clark said we have an initial contract with a potential administrator that is under review. A program meeting with the property owners is scheduled for January 26th at 7pm in the Village Hall.
- ii. **Main Street Local Administration Program** – Minor amendments were suggested by the Main Street Advisory Committee, based on discussions with the potential grant administrator. **A motion was made and seconded** by Trustees Rasmussen/Bowden to amend the 2010 New York Main Street Program components listed below as detailed on the attachments. All members present were in favor. Motion passed 4-0.
1. Marketing Plan – Letter to Property Owner
 2. Project Selection – Attachments 1,2
 3. Program Process – Attachment 3
 4. Local Program Application – Attachment 4
- b. **Zoning Law Change – Definition of Temporary** – The Public Hearing was postponed to February 8, 2011 at 7:15 p.m.
- c. **NYS Retirement Amortization** – **A motion was made** and seconded by Trustees Rasmussen/Dosch to participate in the provisions of Chapter 57, Laws of 2010, for payment of retirement contributions for the Employees Retirement System. The interest rate is 5%. All members present were in favor. Motion passed 4-0.
- d. **Election Resolutions**
- i. **Registration and Election Day** – **A motion was made** and seconded by Trustees Bowden/Dosch to hold Village Registration Day on Saturday, March 5, 2011 from 12:00 noon to 5:00 p.m. and to hold the Village General Election on Tuesday, March 15, 2011 from 12:00 noon to 9:00 p.m., both at the Village Hall located at 7 West University St., Alfred, New York. All members present were in favor. Motion passed 4-0.
 - ii. **Election Inspectors** – **A motion was made** and seconded by Trustees Bowden/Dosch to appoint Zoe Coombs as Chairperson and Election Inspector,

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and Emily Ormsby as Alternate for the Democratic Party, and Tammy Burdick as Election Inspector and Debra Razey as Alternate for the Republican Party, all at a rate of \$8.50 per hour, the standard rate paid by Allegany County. All members present were in favor. Motion passed 4-0.

- e. **Village Independent Audit** – A motion was made and seconded by Trustees Dosch/Rasmussen to acknowledge receipt of Independent Audit for the Village for fiscal year 2009-2010. All members present were in favor. Motion passed 4-0.
- f. **Village Justice Court Independent Audit** – A motion was made and seconded by Trustees Bowden/Rasmussen to acknowledge receipt of Independent Audit for the Village Justice Court for fiscal year 2009-2010. All members present were in favor. Motion passed 4-0.
- g. **Office of State Comptroller Audit** – A motion was made and seconded by Trustees Dosch/Rasmussen to endorse the Response to the Office of the State Comptroller Draft Report of Examination. All members present were in favor. Motion passed 4-0.

6. Old Business

- a. **Revenue Project – Colleges** – Mayor Clark reported that a second meeting with the college Presidents is scheduled for early February. Discussion so far has revolved around revenue generation and shared services.
- b. **Village Hall Directory Sign**- Trustee Dosch reported that we have three quotes and are ready to move forward.
- c. **Dog Control Officer Reports** – Trustee Rasmussen will request an annual report at the March meeting.
- d. **Street Ownership – Engineering Contract** – A motion was made and seconded by Trustees Bowden/Rasmussen to approve the engineering contract with Clark Patterson Lee to map clarifications of street, water main and sewer main ownership on property of Alfred University in an amount not to exceed \$2,300. This map is for board use in this project. All members present were in favor. Motion passed 4-0.

7. Reports

a. Mayor

- i. **Downtown** – The Mayor called attention to the increased occupancy of the downtown commercial spaces, and spoke optimistically of the additional improvements that are expected with the Village receipt of the New York Main Street grant.
- ii. **Town/Gown** – Mayor Clark encouraged Village Trustees to research NYCOM reports on other villages with colleges and the resulting property tax issues.
- iii. **Shared Services** – Mayor Clark requested Village officials and employees to study what can be done in their departments to share services with the town and county. He emphasized that the Village should not purchase equipment when it is possible to rent it.
 - 1. **Report of Official Village Shared Services** – Superintendent McNulty is requested to provide a list of occasions when services or equipment have been shared (given or received). The Mayor wants to recognize these beneficial and cost saving relationships, and to institute a formal written list of Village of Alfred Shared Services.

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9. Fiscal Summary

- a. **December 31, 2010** – A motion was made and seconded by Trustees Bowden/Dosch to acknowledge receipt of the fiscal summary and financial statements for the period ending December 31, 2010. All members present were in favor. Motion passed 4-0.

10. Bills

- a. **Abstract 2011-8** – A motion was made and seconded by Trustees Dosch/Bowden to approve payment of the bills from Abstract 2011-8 in the total amount of \$154,093.33 as detailed below and on the abstract list distributed to the board. All members present were in favor. Motion passed 4-0.
 - i. General Fund \$105,736.76
 - ii. Water Fund \$21,140.80
 - iii. Sewer Fund \$23,924.75
 - iv. Capital Projects Fund \$3,291.02

11. Adjournment – The meeting was adjourned at 8:35 p.m.

12. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, January 11th at 7:30 p.m. following a Public Hearing at 7:15 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer