

# MINUTES – Alfred Village Board of Trustees Meeting

---

October 11, 2011

**Present:** Mayor Clark, Trustees Bowden, Dosch, Rasmussen; Clerk-Treasurer Koegel; Police Chief O’Grady, approximately 8 members of the public and 1 member of the press

1. **Meeting Opening** – Mayor Clark opened the meeting at 7:31 p.m.
2. **Minutes**
  - a. Regular Meeting of September 13, 2011 and Special Meeting of September 23, 2011 - **A motion was made** and seconded by Trustees Bowden/Rasmussen to approve the minutes as written. Motion passed 4-0.
3. **Announcements**
  - a. Leaf Pickup: Oct. 17-Nov. 10. Leaves should be placed between curb and sidewalk or along the shoulder of non-curbed areas; not in bags. Tree branches are to be separated and set out for the trash haulers on the 3<sup>rd</sup> Tuesday of every month.
  - b. Garbage Pickup– A holiday schedule will be obtained from LaForge Disposal for posting to the public.
4. **Guests**
  - a. Marion Weaver, President, A.E. Crandall – There was a discussion of services provided and future needs, centering primarily on the need for more support in terms of personnel so the volunteers don’t get overburdened. The board thanked the fire company members for coming to the meeting and explaining their situation, and agreed to see what they could do to discuss the needs with both campuses.
  - b. John Ninos– Parking – **A motion was made** and seconded by Trustees Dosch/Bowden to waive overnight parking restrictions on the upper portion of Church Street (from Mill Street toward West University St.) until Friday, October 14, 2011 to accommodate special circumstances presented to the board. Motion passed 4-0.
5. **New Business**
  - a. Trick or Treat Hours – **A motion was made** and seconded by Trustees Bowden/Dosch to set Trick or Treat hours for Monday, Oct. 31 from 6-8pm. Motion passed 4-0.
  - b. Hazard Mitigation Plan –**A motion was made** and seconded by Trustees Dosch/Rasmussen to adopt the Allegany County Hazard Mitigation Plan. Motion passed 4-0.
  - c. Main St. Grant project –
    - i. Fraser – Lead Testing Bids – **A motion was made** and seconded by Trustees Bowden/Rasmussen to approve 2010 New York Main Street Grant SHARS #20103344 Contract with Cindy Fraser and Environmental Testing & Consulting Inc. for a total price of \$950 and total grant reimbursement of \$712.50 for lead clearance testing with work to be completed by November 30, 2011, contingent upon clearance from the NYMS grant committee. Motion passed 4-0.
  - d. Village Justice Court Annual Audit – **A motion was made** and seconded by Trustees Dosch/Bowden to acknowledge receipt of Independent Audit of Village of Alfred Justice Court Financial Records for the period June 1, 2010 – May 31, 2011 from Elizabeth Schiralli, CPA. Motion passed 4-0.

# MINUTES – Alfred Village Board of Trustees Meeting

---

October 11, 2011

- e. **Village Justice Court 2011-2012 JCAP Grant Application** – A motion was made and seconded by Mayor Clark/Trustee Bowden for the court to apply for a JCAP grant up to \$4,000 to purchase up to 36 storage drawers for the archive area on the 3<sup>rd</sup> floor and up to 5 five drawer cabinets for the court clerk's office, but in no event more cabinets than can fit in the current clerk's office space. Motion passed 4-0.
  - f. **WWTP Engineering Study – NYSDEC Requirements** – A motion was made and seconded by Trustees Dosch/Bowden to approve of the engineering services proposal in the amount of \$11,160 with Clark Patterson Lee for a WWTP Engineering Study for NYSDEC requirements. Motion passed 4-0.
  - g. **Election Resolution** – A motion was made and seconded by Trustees Rasmussen/Dosch to designate offices to be filled as follows, Motion passed 4-0:
    - i. 1 Trustee for a term of 2 years to succeed Brad Bowden
    - ii. 1 Trustee for a term of 2 years to succeed Becky Prophet
  - h. **Return of Tax Roll and Warrant and Report of Unpaid Taxes** – A motion was made and received by Trustees Bowden/Rasmussen to acknowledge receipt of Account of Unpaid Taxes and to certify that the account is accurate. Motion passed 4-0.
6. **Old Business**
- a. **Theater Space** – The board discussion of access for non-profit, charity, and social groups was tabled until the November meeting.
  - b. **Colleges and Public Safety** – Mayor Clark reported that a letter from the Board was sent to the colleges estimating the amount of public safety revenue the Village will incorporate into the 2012-13 budget from the campuses.
7. **Reports**
- a. **Police** – Officer O'Grady gave the report for September.
  - b. **Streets & Water** – Trustee Dosch gave the report for September.
    - i. **Hill/High St. Water Project** – The project may be done by the end of the week depending on weather; for lawn restoration we will hold a percentage of the contract, perhaps until spring.
    - ii. **Street Ownership** – We are awaiting a meeting with Alfred University.
    - iii. **Radon Testing** – New York doesn't require radon testing, but this year the water will be tested for radon to get a base line.
  - c. **Planning Board** – Trustee Rasmussen gave the report for the meeting of Oct. 6<sup>th</sup>.
    - i. **Firewall Art Project** – Heard about and endorsed an art project for the firewall on Rawady's building to be undertaken by a group of artists on AU campus. Sponsored also by the Student Activities Office and Dan Napolitano.
    - ii. **Zoning Changes – Group Houses** – Presented and discussed a proposal for making zoning code changes relative to "Group Houses." These are to include boarding house, rooming house, fraternity, sorority, chapter or membership association. Suggested that these be allowed in B-2 and E-1 zones. Any such house in any other zone would be considered nonconforming and require an annual Special Use Permit.
  - d. **Housing and CEO Report** – Trustee Rasmussen gave the report for September.

# MINUTES – Alfred Village Board of Trustees Meeting

---

October 11, 2011

- e. **WWTP Plant** – Trustee Bowden gave the report for September.
- 8. **Fiscal Summary** – **A motion was made** and seconded by Trustees Bowden/Dosch to acknowledge receipt of fiscal summary and financial statements for the period ending September 30, 2011. Motion passed 4-0.
- 9. **Budget Adjustments** – **A motion was made** and seconded by Trustees Rasmussen/Bowden to approve budget adjustments as follows, Motion passed 4-0.
  - a. **WWTP Engineering Study – NYSDEC Requirements** – \$11,160 from the Sewer Fund balance to cover the engineering study required by the NYSDEC
  - b. **Deputy Clerk-Treasurer** - \$3,270 from the General Fund Contingency, \$1,340 from the Water Fund balance and \$1,340 from the Sewer Fund balance to cover the salary of a part-time deputy clerk-treasurer.
- 10. **Executive Session**–**A motion was made** and seconded by Trustees Dosch/Bowden to go into Executive Session to discuss matters leading to the employment of a particular person. Motion passed 4-0. No action was taken. A motion was made and seconded by Trustees Bowden/Rasmussen to leave executive session. Motion passed 4-0.
- 11. **Working Supervisor** – **A motion was made** and seconded by Trustees Rasmussen/Bowden to hire Bryan Dodge as Working Supervisor at the Streets & Water Dept. with start date 10/26. Motion passed 4-0.
- 12. **Bills**
  - a. **A motion was made** and seconded by Trustees Rasmussen/Bowden to approve payment of **Abstract 2012-5** in the total amount of \$125,922.03 as detailed below and on the abstract list distributed to the board. Motion passed 4-0.
    - i. General Fund \$29,982.12
    - ii. Water Fund \$16,804.50
    - iii. Sewer Fund \$9,774.66
    - iv. Capital Projects Fund – WWTP Project \$68,100.75
    - v. Capital Projects Fund – NYMS Grant Project \$1,260.00
- 13. **Adjournment** – The meeting was adjourned at 9:25 p.m.
- 14. **Upcoming Meetings**
  - a. The next regular board meeting will be November 8, 2011 at 7:30 p.m.