

# MINUTES – Alfred Village Board of Trustees Meeting

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January 10, 2012

**Present:** Mayor Clark, Trustees Bowden, Rasmussen; Clerk-Treasurer Koegel; Police Chief O’Grady, Code Enforcement Officer Cagle, and 12 members of the public

1. **Meeting Opening** – Mayor Clark opened the meeting at 7:00 p.m.
2. **Community Discussion** – Open forum to discuss ideas, suggestions; communicate activity
  - a. Mayor Clark discussed the 2% property tax cap and the Chesapeake Bay requirements affecting our Wastewater Treatment Plant, both issues related to state or federal mandates.
  - b. Wastewater Plant – Trustee Bowden discussed the digester cover project and ultraviolet system improvements.
  - c. Planning Board
    - i. New York Main Street Grant – Trustee Rasmussen and NYMS Grant Committee Chair Justin Grigg discussed the progress of the 2-year grant contract ending August 2012.
    - ii. Re-zoning – Trustee Rasmussen discussed the tentative re-zoning plan affecting the B-2 district.
  - d. Farmer’s Market – An idea was presented for a local farmer’s market in the bandstand area. The market is tentatively planned to be open one afternoon per week from August through November.
  - e. Colleges – Mayor Clark responded to a guest statement that the colleges should pay their fair share toward village expenses. He asked the public to remember the positive impacts of the colleges on the community, and recognized how sales of local food through a farmer’s market and local residency make a difference in the community.
  - f. Election Districts – Trustee Rasmussen summarized the village efforts to keep a polling place within the village.
3. **Minutes**
  - a. Regular Meeting of December 13, 2011; Special Meetings of December 19, 2011 and December 29, 2011 – **A motion was made** and seconded by Trustees Bowden/Rasmussen to approve the minutes as written. Motion passed 3-0.
4. **Announcements**
  - a. Budget Estimates – The Mayor reminded the board that Department budget estimates are due to the Clerk-Treasurer by Jan. 15<sup>th</sup>
  - b. Employee Evaluations – The Mayor reminded the board that employee evaluations are due by January 31<sup>st</sup>.
5. **Guests**
  - a. Election Districts – County legislators Doug Burdick and Tim O’Grady discussed with the Board the proposed election district consolidation in the Town of Alfred.
6. **New Business**
  - a. **Main St. Grant Project - Contract Approvals**
    - i. **23 North Main St.** – **A motion was made** and seconded by Trustees Rasmussen/Bowden to approve 2010 New York Main Street Grant SHARS #20103344 Contract with Stan Wisniewski and Joe Dwyer, Industrial Services

# MINUTES – Alfred Village Board of Trustees Meeting

January 10, 2012

and Environmental Testing for a total price of \$73,727.00 and total grant reimbursement of \$41,962.50 as detailed on the following list, with work to be completed between 1/11/12 and 7/31/12, PENDING environmental compliance with receipt of a written statement from a qualified professional that the scope of work will not disturb any asbestos containing materials. Motion passed 3-0.

	Contract	Contractor	Low Bid Reimb. Base	75% Reimb.
Front Façade – Finials	\$550.00	Joe Dwyer Industrial	\$500.00	\$375.00
Sprinkler System	\$59,427.00	Services	\$41,700.00	\$31,275.00
Sprinkler System water main	\$13,000.00	Industrial Services Environmental	\$13,000.00	\$9,750.00
Lead Testing	\$750.00	Testing	\$900.00	\$562.50
	\$ 73,727.00			\$41,962.50

ii. **27 North Main St.** – A motion was made and seconded by Trustees Bowden/Rasmussen to approve 2010 New York Main Street Grant SHARS #20103344 Contract with Stan Wisniewski and Joe Dwyer for a total price of \$13,000.00 and total grant reimbursement of \$8,737.50 (based on low bid of \$11,650) for front façade restoration, with work to be completed between 1/11/12 and 7/31/12. Motion passed 3-0.

iii. **19 North Main St.** – A motion was made and seconded by Trustees Rasmussen/Bowden to approve 2010 New York Main Street Grant SHARS #20103344 Contract with John E. Ninos and Dansville Electric, PTC Contracting, Mullen Carpet and Environmental Testing for a total price of \$26,670 and total grant reimbursement of \$16,034.40 as detailed on the following list, with work to be completed between 1/11/12 and 7/31/12. Motion passed 3-0.

	Contract	Contractor	Low Bid Reimb. Base	75% Reimb.
Heating	\$3,045	Dansville Electric PTC	\$3,045	\$2,283.75
Front Façade	\$10,100	Contracting	\$5,000	\$3,750
Carpet	\$3600	Mullen Carpet	\$3,409.20	\$2,556.90
Emergency Exit Stairwell & Rear Exit	\$9300	PTC Contracting Environmental	\$9,300	\$6,975.00
Lead Testing	\$625.00	Testing	\$625.00	\$468.75
	\$26,670			\$16,034.40

**b. Election Resolutions**

i. **Registration and Election Day** – A motion was made and seconded by Trustees Rasmussen/Bowden to hold Village Registration Day on Saturday, March 10,

# MINUTES – Alfred Village Board of Trustees Meeting

---

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2012 from 12:00 noon to 5:00 p.m. and to hold the Village General Election on Tuesday, March 20, 2012 from 12:00 noon to 9:00 p.m., both at the Village Hall located at 7 West University St., Alfred, New York. Motion passed 3-0.

ii. **Election Inspectors** – **A motion was made** and seconded by Trustees Bowden/Rasmussen to appoint Zoe Coombs as Chairperson and Election Inspector, and Emily Ormsby as Alternate for the Democratic Party, and Donna Rogers (Election Day only) and Amanda Burns (Registration Day only) as Election Inspectors and Debra Razey as Alternate for the Republican Party, all at a rate of \$8.50 per hour. Motion passed 3-0.

c. **Parking Law Change** – **A motion was made** and seconded by Trustees Bowden/Rasmussen to set a public hearing for a change in the parking law for February 14, 2011 at 7:25 p.m. Motion passed 3-0.

d. **Property Tax Cap Override Law** – **A motion was made** and seconded by Trustees Rasmussen/Bowden to set a public hearing for a property tax cap override law for February 14, 2011 at 7:15 p.m. Motion passed 3-0.

## 7. Old Business

a. **Fire Department** – It was mentioned that the Fire Department should make reports to the village and provide an active roster for worker's compensation information.

## 8. Reports

a. **Planning and Zoning** – Trustee Rasmussen gave a written agenda for the January 12 meeting in advance of the village board meeting.

b. **Streets & Water** – Public Works Superintendent McNulty said the department has made progress on the water meter upgrade project.

c. **Wastewater Treatment Plant** – Trustee Bowden gave a written report in advance of the meeting. The village is working with engineers on how to meet Chesapeake Bay Compliance requirements and also to develop a Mercury Minimization Program.

d. **Housing and Code Enforcement** - Trustee Rasmussen gave a written report in advance of the meeting.

e. **Police** – Chief O'Grady gave a written report in advance of the meeting.

i. **Police Reports** – A motion was made and seconded by Trustees Rasmussen/Bowden to approve the use of CarFax for police reporting. Motion passed 3-0. The board directed the police department to continue to serve local people who request reports in person, and to monitor any fee increases so the village can opt-out if the fees increase substantially.

f. **Clerk-Treasurer** – Clerk-Treasurer Koegel gave a written report in advance of the meeting.

9. **Fiscal Summary** – **A motion was made** and seconded by Trustees Bowden/Rasmussen to acknowledge receipt of fiscal summary and financial statements for the period ending December 31, 2011. Motion passed 3-0.

10. **Budget Adjustments** – **A motion was made** and seconded by Trustees Bowden/Rasmussen to transfer \$21,500 within the Sewer Fund from expense accounts G81304 to equipment account G81302 for a UV system control panel. Motion passed 3-0.

# MINUTES – Alfred Village Board of Trustees Meeting

---

January 10, 2012

## 11. Bills

- a. **A motion was made** and seconded by Trustees Bowden/Rasmussen to approve payment of **Abstract 2012-8** in the total amount of \$94,706.44 as detailed below and on the abstract list distributed to the board. Motion passed 3-0.
  - i. General Fund \$39,220.48
  - ii. Water Fund \$8,244.56
  - iii. Sewer Fund \$10,150.40
  - iv. Capital Projects Fund \$37,091.00
- b. **Adjournment** – The meeting was adjourned at 9:20 p.m.

## 12. Upcoming Meetings

- a. The next regular board meeting will be February 14, 2012 at 7:30 p.m. following two public hearings starting at 7:15 p.m.
- b. A special budget workshop meeting will be held February 21, 2012 at 5:00 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer