

# MINUTES – Alfred Village Board of Trustees Meeting

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March 13, 2012

**Present:** Deputy Mayor Rasmussen; Trustees Dosch, Prophet; Clerk-Treasurer Koegel; Police Chief O’Grady, 1 member of the public and 1 member of the press

1. **Meeting Opening** – Deputy Mayor Rasmussen opened the meeting at 8:20 p.m.
2. **Minutes**
  - a. Two Public Hearings and Regular Meeting of February 14, 2012; Special Meeting of February 21, 2012 – **A motion was made** and seconded by Trustees Prophet/Dosch to approve the minutes as written. Motion passed 3-0.
3. **Announcements**
  - a. Special Meeting for 2012-13 Budget Workshop on March 20, 2012 at 6:00 p.m.
  - b. Village Election will be Tuesday, March 20, 2012 from 12-9 in the Village Hall.
4. **New Business**
  - a. **Local Law #2012-3 – Social Hosting Law** – **A motion was made** and seconded by Trustees Dosch/Prophet to adopt this local law as proposed. Motion passed 3-0.
  - b. **Village Zoning Law Revision** – Tabled to April 10, 2012 meeting.
  - c. **Main St. Grant Project** - **A motion was made** and seconded by Trustees Dosch/Prophet to approve the following grant contracts and awards, Motion passed 3-0:
    - i. **30 North Main St.** – 2010 New York Main Street Grant SHARS #20103344 Contract with John W. Ninos and PTC Contracting for a total price of \$2,000.00 and total grant reimbursement of \$1,500.00 for balcony and front façade design with work to be completed by 7/31/12. Reimbursement is contingent on the completion of the project conveyed in the design documents in a manner that is satisfactory to the LPA and the Village Code Enforcement Officer.
    - ii. **30 North Main St.** – 2010 New York Main Street Grant SHARS #20103344 Contract with John W. Ninos and PTC Contracting for a total price of \$38,825.00 and total grant reimbursement of \$29,118.75 for balcony and front façade work to be completed by 7/31/12, PENDING receipt of a written statement from a qualified professional that the scope of work will not disturb any asbestos containing materials, and receipt of stamped plans and paid and approved building permit.
    - iii. **34 North Main St.** – 2010 New York Main Street Grant SHARS #20103344 Contract with Alfred University and PTC Contracting for a total price of \$24,882.00 and total grant reimbursement of \$18,661.50 for front façade restoration, with work to be completed by 7/31/12 PENDING formal SHPO approval, receipt of stamped plans and paid and approved building permit.
    - iv. **Church/Mill Street - Streetscape** – 2010 New York Main Street Grant SHARS #20103344 purchase of litter receptacles, planters and bench for a total price of \$10,000.
    - v. **19 North Main St.** – Amend 2010 New York Main Street Grant SHARS #20103344 Contract with John E. Ninos and PTC Contracting, by removing the front façade component of the project, leaving the Emergency Exit Stairwell & Rear Exit for a total price of \$9,300 and total grant reimbursement of \$6,975.

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- d. **2012-2013 Budget** – A motion was made and seconded by Trustees Prophet/Dosch to set public hearing for April 10, 2012 at 7:15 p.m. Motion passed 3-0.
- 5. **Old Business**
  - a. Alfred Town Election Districts – Trustee Prophet and the board discussed progress on the preparation of the polling site at the A.E. Crandall Fire Hall.
  - b. Sewer Lateral Policy – The draft proposed law was discussed; main issues being how costs will be distributed (who bears the costs) and the process itself. Trustee Dosch will review final draft with DPW.
- 6. **Reports**
  - a. **Planning and Zoning** – Trustee Rasmussen gave a written report in advance of the village board meeting.
    - i. Discussed reduction in planning board size from seven to five members with the addition of two or three alternates. Will make final decision in April.
    - ii. Selected two persons to serve on Complete Streets Implementation Committee: Anne Wenslow and David Dubois. They will join Joe Dosch and Jim McNulty to advise and monitor the actions needed to carry out this policy and its accompanying grant monies (\$3000).
  - b. **Streets & Water** – Trustee Dosch gave the report.
    - i. Work Reform – The village has a contribution of 35 hours per week for an undetermined amount of time from Allegany County Social Services through a Work Reform program.
    - ii. Sidewalk Replacement – Planned soon near bandstand; roots will be trimmed as necessary, but no trees will be cut.
    - iii. Street Ownership – He stated the ownership of the streets (and the pipes under the streets) meeting is still waiting to be scheduled with the colleges, with a target deadline of semester's end.
  - c. **Wastewater Treatment Plant** – Trustee Bowden gave a written report in advance of the meeting.
  - d. **Housing and Code Enforcement** - Trustee Rasmussen gave a written report in advance of the meeting.
  - e. **Youth and Recreation** – No activity was reported.
  - f. **Police** – Chief O'Grady gave a written report in advance of the meeting. He handed out statistics showing how a decline in DWI arrests in the county correlates to a decline in DWI arrests in the town (including the village).
  - g. **Clerk-Treasurer** – Clerk-Treasurer Koegel gave a written report in advance of the meeting.
- 7. **Working Groups** –
  - a. Election Polling Place – Trustees Bowden, Prophet
  - b. Campus Revenue Letters – Mayor Clark, Trustee Rasmussen
- 8. **Fiscal Summary** – A motion was made and seconded by Trustees Prophet/Dosch to acknowledge receipt of fiscal summary and financial statements for the period ending February 29, 2012. Motion passed 3-0.

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9. **Budget Adjustments** – **A motion was made** and seconded by Trustees Prophet/Dosch to transfer \$5,142.46 within the General Fund and \$2,642.46 within the Water Fund for purchase of equipment and payment of settlement, per attached detail; Adjustment 2012-08. Motion passed 3-0.
10. **Bills**
  - a. **A motion was made** and seconded by Trustees Dosch/Prophet to approve payment of **Abstract 2012-10** in the total amount of \$44,548.16 as detailed below and on the abstract list distributed to the board. Motion passed 3-0.
    - i. General Fund \$23,800.41
    - ii. Water Fund \$15,825.62
    - iii. Sewer Fund \$4,922.13
  - b. **Adjournment** – The meeting was adjourned at 8:57 p.m.
11. **Upcoming Meetings**
  - a. A special budget workshop meeting will be held March 20, 2012 at 6:00 p.m.
  - b. The next regular board meeting will be April 10, 2012 at 7:30 p.m. following a public hearing starting at 7:15 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer