

MINUTES – Alfred Village Board of Trustees Meeting

November 13, 2012

Present: Deputy Mayor Rasmussen; Trustees Bowden, Dosch; Clerk-Treasurer Koegel; Police Chief O’Grady, 1 member of the press

1. **Meeting Opening** – Deputy Mayor Rasmussen opened the meeting at 7:33 p.m.
2. **Minutes** –
 - a. A motion was made and seconded by Trustees Dosch/Bowden to approve the minutes of the Regular Meeting of October 9, 2012 as written. Motion passed 3-0.
3. **Announcements** –
 - a. Delta Chi Omega – The open house at 34 Church Street was attended by Trustee Rasmussen who reported the sorority’s efforts in positive community involvement are evident and appreciated.
 - b. A.E. Crandall Polling Site: A thank you letter was sent to the fire department for their contributions to the success of the village election polling site.
 - c. Rose Apartments Explosion – A news release will be prepared for the Alfred Sun expressing gratitude for those in the community who helped during the disaster.
4. **Bids**
 - a. Heat Exchanger – **A motion was made** and seconded by Trustees Bowden/Dosch to approve the only bid in the amount of \$230,850, from Villager Construction, Inc., for heat exchanger and installation of equipment and piping per bid of 10/26/12 and revision of 11/9/12. Motion passed 3-0.
5. **New Business**
 - a. Article I: Public Peace and Order – **A motion was made** and seconded by Trustees Dosch/Bowden to amend the penalty in Article I – Public Peace and Order, by removing the 15 days in jail. Motion passed 3-0.
 - b. Holiday Parking – **A motion was made** and seconded by Trustees Dosch/Bowden to set the dates for free downtown Holiday parking as December 10, 2012 – January 1, 2013. Motion passed 3-0.
 - c. Allegany County Stop DWI Contract – **A motion was made** and seconded by Trustees Dosch/Bowden to renew the contract with Allegany County for Stop DWI patrol at \$6,800, the same amount as last year. Motion passed 3-0. It was noted that the program is funded from DWI fines.
 - d. Real Property Tax Exemption for Persons over 65 – The board discussed the exemption for people over 65 years of age with limited incomes. **A motion was made** and seconded by Trustees Dosch/Bowden to make no changes to the village exemption. Motion passed 3-0.
 - e. Independent Audit – **A motion was made** and seconded by Trustees Dosch/Bowden to acknowledge receipt of 2011-12 audit report from BWB Certified Public Accountants. Motion passed 3-0.

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- f. **Court Review** – A motion was made and seconded by Trustees Dosch/Bowden to acknowledge receipt of 2011-12 review from BWB Certified Public Accountants. Motion passed 3-0.

6. Old Business

- a. **WWTP Heat Exchanger Capital Project Bank Account** – A motion was made and seconded by Trustees Bowden/Dosch to add Deputy Clerk-Treasurer Carolyn Hasper as a signatory on the new Village Capital Project bank account in Steuben Trust Company for the \$250,000 heat exchanger and other improvements at the Wastewater Treatment Plant. Motion passed 3-0.
- b. **Zoning Law** – The planning board still expects to have recommendations regarding districts and congregate housing for the December 11, 2012 meeting.

7. Reports

- a. **Wastewater Treatment Plant** – Trustee Bowden distributed a report in advance of the meeting and discussed at the meeting the continued problem of a “foam slick” at the plant, requiring additional hauling costs to prevent it from getting into the Bio-Tower. Follow-up by Trustee Bowden and Chief Operator Costello continues. He also discussed new lab testing equipment purchased this year, primarily for monitoring of phosphates; and reported the contractor for the digester cover project still has deficiencies to address from the USDA inspection.
- b. **Planning Board** – Trustee Rasmussen distributed a report in advance of the meeting. A member of the board relayed community concern about temporary signs and unfinished building projects, and requested stricter enforcement. There may be future proposals for changed specifications in the local laws to address responsibility for zoning code violations.
- c. **Housing and CEO Report** – Trustee Rasmussen distributed a report in advance of the meeting and discussed at the meeting the Code Officer’s completion of a comprehensive exterior paint and condition report and annual report listing permits issued, and reported officer completion of all inspections.
- d. **Youth and Recreation Report** – No report for October.
- e. **Streets & Water** – Trustee Dosch gave the report.
 - i. **Commercial water rate** - He and Trustee Rasmussen are working on research and drafting of a communication regarding the issue.
 - ii. **Water meter replacement project** – Meters have arrived for the second phase expected to be installed this winter
 - iii. **Streetlights** – We own a triangle of land in the midst of Alfred University property with light poles on it.
 - iv. **Street Ownership** – Project continues.
 - v. **Alfred University Central Water meter project** – Project continues; Trustee Rasmussen requested that the village give clear direction to AU regarding expectations for central meter placement in time for preparation of their upcoming fiscal year budget.

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- vi. Road Law – Trustee Rasmussen recommended the village take measures to include South Main Street in the new Alfred Town Road Law to prevent it from becoming a route between state and county roads for the hydrofracking industry. It was suggested that the Town may accomplish this by including the words “and village streets” in the law.
- f. Police – Chief O’Grady gave a written report in advance of the meeting.
 - i. Parking on Lawns – The board discussed at length the local laws regulating parking on lawns, with comments from Chief O’Grady on village history relative to the laws, and enforceability of potential options.
 - ii. Advertisement for Full-time Police Officer – **A motion was made** and seconded by Trustees Dosch/Bowden to advertise for two weeks on Sundays in both the Olean and Wellsville/Hornell newspapers for a full-time police officer. Motion passed 3-0.
- g. Clerk-Treasurer – Clerk-Treasurer Koegel gave a written report in advance of the meeting.
- 8. **Fiscal Summary** – **A motion was made** and seconded by Trustees Dosch/Bowden to acknowledge receipt of the fiscal summary for October 2012. Motion passed 3-0.
- 9. **Inter-fund Transfer** – **A motion was made** and seconded by Trustees Bowden/Dosch to transfer \$6,735.62 from 2010 WWTP Capital Project to the Sewer Fund for bond payment. Motion passed 3-0.
- 10. **Bills** – **A motion was made** and seconded by Trustees Dosch/Bowden to approve payment of Abstract 2013-6 in the total amount of \$135,186.52 as detailed below and on the abstract list distributed to the board. Motion passed 3-0.
 - i. General Fund \$78,704.03
 - ii. Water Fund \$26,060.42
 - iii. Sewer Fund \$30,422.07
- 11. **Adjournment** – The meeting was adjourned at 9:45 p.m.
- 12. **Upcoming Meetings**
 - a. Next Regular Board meeting Tuesday, December 11, 2012 at 7:30 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer