

MINUTES – Alfred Village Board of Trustees Meeting

December 10, 2013

Present: Mayor Grigg; Trustees Prophet, Bowden (left 9:35 p.m.), Rasmussen, McDowell; Clerk-Treasurer Koegel; Police Chief O’Grady; approximately 6 members of the public; and 1 member of the press

1. **Meeting Opening** –Mayor Grigg opened the meeting at 7:35 p.m.
2. **Minutes** –
 - a. **A motion was made** and seconded by Trustees Prophet/McDowell to approve the minutes of the three public hearings of November 12, 2013. Motion passed 5-0.
 - b. **A motion was made** and seconded by Trustees Prophet/Bowden to approve the minutes of the regular board meeting of November 12, 2013. Motion passed 5-0.
3. **Announcements**
 - a. Mayor Grigg requested employee evaluations by January 31, 2014.
 - b. Mayor Grigg requested budget requests from village departments to the clerk-treasurer by January 15, 2014.
4. **Guests** –
 - a. Congregate Housing – The board was asked if there is a scheduled date for a meeting on the issue; Mayor Grigg responded that the board is planning to set a meeting for late January after the students return from break.
 - b. Sidewalk Drainage – A village resident asked the streets department to consider cutting narrow channels in sidewalks where the water pools and ices, to promote drainage to street level.
5. **New Business**
 - a. Solid Waste Contract Committee – Mayor Grigg established a committee of himself and Trustee Bowden to work on possible changes to the solid waste contract.
 - b. Holiday Parking – **A motion was made** and seconded by Trustees Rasmussen/Prophet to suspend fees for parking from 12/16/13 to 1/1/14. Motion passed 5-0.
 - c. Winter Semi-annual Community Discussion – The board changed the winter semi-annual community discussion from January to February in order that students may be in attendance.
6. **Old Business**
 - a. Local Law #2013-6 Parking of Motor Vehicles on Public Places – After discussion including curb installation costs (that will be researched) and a rehash of the reason for the proposal and alternate suggestions, **a motion was made** and seconded by Trustees McDowell/Rasmussen to take Local Law #2013-6 off the table from the November 12, 2013 meeting. Motion passed 4-1. A vote on passage of Local Law #2013-6 passed 3-2 by roll call vote:
 - i. Trustee Bowden – No
 - ii. Trustee McDowell – Yes
 - iii. Trustee Prophet – No
 - iv. Trustee Rasmussen – Yes
 - v. Mayor Grigg – Yes

MINUTES – Alfred Village Board of Trustees Meeting

December 10, 2013

- b. **Outside Hauler Contract Form** – A motion was made and seconded by Trustees McDowell/Bowden to approve the Outside Hauler Contract form. Motion passed 5-0.
 - c. **Outside Hauler Contract with Superior Septic** – A motion was made and seconded by Trustees Bowden/McDowell to approve the Outside Hauler Contract with Superior Septic, with an expiration date of May 31, 2015. Motion passed 5-0.
7. **Reports** – All members below gave written reports in advance of the meeting.
- a. **Justin Grigg (Mayor)** –
 - i. **Congregate Housing** – Mayor Grigg gave an update on the status of the congregate housing project, including plans for an overlay zone proposal.
 - b. **Tim O’Grady (Police)**
 - i. **Video Camera Grant** – Chief O’Grady reported a grant award from the Allegany County District Attorney’s office in the amount of \$2,685 for video camera equipment inside the office where prisoners are held.
 - c. **Virginia Rasmussen (Code Enforcement/Planning Board/Community Coalition)**
 - i. **Protection against Hydrofracking and Related Activities/Zoning** – Trustee Rasmussen summarized the status of the tentative zoning code revision from Attorney David Slottje.
 - ii. **Unruly Houses** – Trustee Rasmussen described efforts of Community Coalition members to address unruly rental houses in the community and ease the flow of communication.
 - 1. **Website Complaint Form** – Chief O’Grady discussed a new procedure whereby complaints will be received by him and distributed as appropriate, to campus and/or village officials.
 - d. **Becky Prophet (Youth & Recreation/Fire Dept)**
 - i. **Kenyon Children’s Park** – Trustee Prophet discussed efforts underway by Alfred Montessori to learn of rehabilitation possibilities for the park; park maintenance by village crew was also discussed.
 - e. **Brad Bowden (Wastewater Treatment Plant)**
 - i. **NYSDEC SPDES Permit** – Trustee Bowden reported the village engineer is reviewing the new permit requirement of 24-hour testing to determine whether expensive equipment will be required.
 - f. **Tom McDowell (Streets & Water)**
 - i. **Hillcrest Stop Signs** – A motion was made and seconded by Trustees Prophet/Rasmussen to set a public hearing on Local Law #2014-1 on January 14, 2014 at 7:15 p.m. to designate the intersection of Glen Street with Hillcrest Drive as a stop intersection and erect stop signs on Glen Street at its entrances from the east and west. Motion passed 5-0. It was requested that temporary flashing lights be placed on the new signs if the law passes.
 - g. **Kathryn Koegel (Clerk-Treasurer)**
 - i. **Village Registration Day** – After Clerk-Treasurer Koegel explained the request to abolish because there has been no activity and the county duplicates registration service within same timeframe, a motion was made and seconded by Trustees

MINUTES – Alfred Village Board of Trustees Meeting

December 10, 2013

McDowell/Bowden to abolish Village Registration Day. Motion passed 5-0.
Information about how to register will be published during this transitory period.

8. Working Groups/Committees

- a. Town Board Meeting attendance, December 12th – Trustee McDowell will attend.
- b. Tax Exempt Property Assessment Committee – in progress
- c. College Town Law Research Committee – in progress

9. Review of November Action Items – Mayor Grigg shared a written review with the board.

10. Finance

- a. **Budget Adjustments** – none
- b. **Fiscal Summary** – A motion was made and seconded by Trustees Rasmussen/McDowell to acknowledge receipt of November financial statements. Motion passed 4-0.
- c. **Bills** –
 - i. **Abstract 2014-7** – A motion was made and seconded by Trustees Prophet/McDowell to pay bills in the total amount of \$228,880.64 as detailed below and on the abstract list distributed to the board. Motion passed 4-0.
 1. General Fund \$174,184.24
 2. Water Fund \$24,199.85
 3. Sewer Fund \$30,496.55

11. Adjournment – The meeting was adjourned at 9:40 p.m.

12. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, January 14, 2014 at 7:30 p.m. following a public hearing at 7:15 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer