

# MINUTES – Alfred Village Board of Trustees Meeting

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May 13, 2014

**Present:** Mayor Grigg; Trustees Bowden, Prophet, Rasmussen, McDowell; Clerk-Treasurer Koegel; Police Chief O’Grady; and approximately 12 members of the public

1. **Meeting Opening** – Mayor Grigg opened the meeting at 7:35 p.m.
2. **Bid Opening** – Mayor Grigg opened the garbage bids for one year of garbage service with no bulky trash (Option A with recycling weekly; Option B with recycling twice monthly). The bid amounts were as follows:
  - a. Casella Waste Management, Option A \$57,600, Option B no bid
  - b. LaForge Disposal Service, Option A \$67,140, Option B \$60,640
3. **Bid Award – A motion was made** and seconded by Trustees Prophet/Bowden to approve the low garbage contract bid of \$57,600 for Option A from Casella Waste Management. There was discussion about Casella’s policies on acceptance of hydraulic fracturing waste. Motion passed 4-1.
4. **Guests**
  - a. Village Tax Review Work Group (Drew McInnes, Peter McClain, Joe Dosch) – There was a presentation of findings and recommendations. Recommendations included: negotiations between village and town on budget apportionment for snowplowing and equipment, separate but concurrent studies on shared services and dissolution, and annual village involvement and review of the town budget.
  - b. A.E. Crandall Chief Zach Hamm – There was distribution of a report on Hot Dog Day 2014. Chief Hamm and some other volunteer members of the department emphasized the increased acuity of patient condition this year; they requested the village consider discontinuance of the event based on concern for students’ risky behavior, the volume of serious incidents, and the limited capacity of volunteer emergency service personnel and area facilities; Police Chief O’Grady agreed that emergency resources are limited in all areas and stated the campus measures for risk management don’t seem to have a substantial effect; he also recommended the village discontinue the event. The board discussed its role of closing the street during the day for the festival, and planned to approach the college planners of the event about these public safety concerns at the next Alfred Community Coalition meeting.
5. **Minutes – A motion was made** and seconded by Trustees Bowden/McDowell to approve the minutes of the organizational meeting of April 7, 2014, the regular board meeting of April 8, 2014, the special meeting of April 10, 2014 and the public hearing and special meeting of April 28, 2014. Motion passed 5-0.
6. **New Business**
  - a. **Local Law #2014-5 Rubbish Law – A motion was made** and seconded by Trustees McDowell/Prophet to approve the law with a minor change to section H, which will read as follows: “All rubbish containers shall have the owner’s house number, and apartment number (when applicable) labeled on them.” Motion passed by roll-call vote as follows:
    - i. Trustee Prophet – yes
    - ii. Trustee Bowden – yes
    - iii. Trustee McDowell – yes

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- iv. Trustee Rasmussen – yes
  - v. Mayor Grigg – yes
  - b. **Summer Employment** – **A motion was made** and seconded by Trustees Bowden/ Prophet to hire Nazim Kourgli (Streets Dept.), Thomas King (Water Dept.) and Caleb Rosenberger (Wastewater Dept.) as temporary full-time summer laborers at \$8.50/hr., from May 19, 2014 through September 12, 2014 to a maximum of \$4,200 in each department and 3 months for each employee. Motion passed 5-0.
  - c. **2014 Summer Sports Festival** – **A motion was made** and seconded by Trustees Bowden/McDowell to approve the agreement with Alfred State College in the amount of \$5,900, with Trustee Prophet to act as Youth Commissioner. Motion passed 5-0.
  - d. **Traffic Light Festival** – **A motion was made** and seconded by Trustees McDowell/Bowden to approve street closures on Friday, June 6 in accordance with the following schedule, motion passed 5-0:
    - i. Close Main St. from 2:00 to 3:30 for set up of staging and other equipment for Traffic Light Festival. "Staging" will be set up on the west side of Pine, rendering that short strip to lower college drive closed from 2:00 to 11:00 p.m. (AU Welcome House should be able to have access to their parking lot).
    - ii. Re-open 3:30 to 6:00
    - iii. Close at Main at 6:00 from Greene to Church until 11:00 p.m. (Route traffic from Greene to Hillcrest to Lower College Drive to Elm to Mill to W. University
    - iv. Close Park and Terrace at 6:15 for parade forming
    - v. Close Saxon Drive at 6:45
    - vi. Close Main between W. University and Church at 6:45
    - vii. Reopen Terrace and Park at 7:20
    - viii. Reopen Main between W. University and Church at 7:30 or when the parade has passed Church, whichever comes first.
  - e. **Zoning Board of Appeals Appointment** – **A motion was made** and seconded by Trustees Bowden/Rasmussen to approve Mayor Grigg's appointment of Drew McInnes to fill the remainder of the term ending 4/2018. Motion passed 5-0.
7. **Old Business**
8. **Public Comment Period** –
- a. Christel and Jason Rodd – Asked how the budget would be affected by the low garbage contract bid; response was that the board would be able to take slightly less from savings; urged the board to consider that anything reported on the neighborhood concern website form and passed on to the schools could lead to probationary action, and should therefore first be substantiated.
9. **Reports** –
- a. **Justin Grigg (Mayor)** – Mayor Grigg gave the report and mentioned meetings with the town board, financial restructuring board, police union, community coalition, town assessor, student regarding PAYT, and Alfred State college events: leadership program civic testimonies and commercial composting class.

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- b. Virginia Rasmussen (Code Enforcement/Planning Board/Community Coalition) – Trustee Rasmussen gave a written report in advance of the meeting and talked about the zoning changes the planning board is working on, including the definition of family, zoning district boundary changes and lot sizes.
- c. Becky Prophet (Youth & Recreation/Fire Dept) – Trustee Prophet gave the report and talked about attending the Southern Tier West conference with some planning board members (mentioning green materials for repairs and maintenance, mediation, and walkable communities); and the upcoming Traffic Light event; she also requested the board consider action toward approaching the colleges about the Hot Dog Day issue.
- d. Brad Bowden (Wastewater Treatment Plant) – Trustee Bowden gave a written report in advance of meeting and distributed a list of reasons to live in Alfred.
- e. Tom McDowell (Streets & Water) – Trustee McDowell gave a written report in advance of meeting.
- f. Tim O’Grady (Police) – Chief O’Grady gave a written report in advance of meeting.
- g. Kathryn Koegel (Clerk-Treasurer) – Clerk-Treasurer Koegel gave a written report in advance of the meeting.

## 10. Working Groups/Committees

- a. Tax Exempt Property Assessment Committee (Tom McDowell, Jason Rodd, David Rossington) – Jason Rodd raised the need for research support for the assessor and Trustee McDowell agreed to arrange a committee meeting.
- b. Trustee Rasmussen proposed the board consider working groups on future financial planning and law enforcement.

## 11. Finance

- a. **Budget Adjustments** – A motion was made and seconded to approve the following budget adjustments, motion passed 5-0:
  - i. **General Fund** –
    - 1. Increase A2665 Equipment Sales \$4,150; Increase A51104 Street Repairs Expenses \$4,150; Increase A2300 Transportation Services \$1,150; Increase A51101 Street General Repairs Salaries \$400; Increase A51104 Street General Repairs Expenses \$750 due to energy and maintenance costs associated with extreme winter.
    - 2. Decrease A19904 Contingency \$875; Increase A81602 Refuse/Garbage Expense \$875 to cover May costs for bulky trash at short-term rate.
    - 3. Decrease A19904 Contingency \$5,900; Increase A16202 Buildings Equipment \$5,900 for boiler replacement.
    - 4. Increase A90158 Police Retirement \$11,303; Increase A90158 Employees Retirement \$717; Decrease A90608 Medical insurance \$12020 for March-April 2014 retirement costs.
  - ii. **Water Fund** -
    - 1. Increase FX90108 Retirement and decrease FX83304 \$1713 for March – April 2014 retirement costs.
  - iii. **Sewer Fund** –

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1. Decrease G81302 Equipment \$4,500 and increase G2130 Waste Disposal revenue \$4,000; increase G81304 Sewer Treatment Expenses \$9,500 due to energy supply costs associated with cold winter.
2. Increase G2130 Waste Disposal revenue \$1700; Decrease G81204 WWTP Collection System Expenses \$800; Increase G90108 Retirement \$2,500 for March – April 2014 retirement costs.
- b. **Fiscal Summary – A motion was made** and seconded by Trustees Bowden/Rasmussen to acknowledge receipt of March and April financial statements. Motion passed 5-0.
- c. **Bills –**
  - i. **Abstract 2014-12A – A motion was made** and seconded by Trustees Bowden/McDowell to pay bills in the total amount of \$139,785.75 as detailed below and on the abstract list distributed to the board. Motion passed 5-0.
    1. General Fund \$91,588.97
    2. Water Fund \$11,668.02
    3. Sewer Fund \$36,528.76
12. **Executive Session – A motion was made** and seconded by Trustees Prophet/Bowden to go into Executive Session to discuss Collective Bargaining (Police Dept.) Motion passed 5-0. No action was taken. **A motion was made** and seconded by Trustees Rasmussen/Bowden to leave Executive Session. Motion passed 5-0.
13. **Legal Services – A motion was made** and seconded by Trustees Prophet/Rasmussen to authorize Mayor Grigg to engage our municipal lawyer regarding the police union contract. Motion passed 5-0.
14. **Adjournment – A motion was made** and seconded by Trustees Bowden/Prophet to adjourn at 11:15 p.m. Motion passed 5-0.
15. **Upcoming Meetings**
  - a. Next Regular Board meeting Tuesday, June 10, 2014 at 7:30 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer