

MINUTES – Alfred Village Board of Trustees Meeting

April 10, 2015

Present: Mayor Grigg; Trustees Bowden, Prophet, McDowell, McClain; Clerk-Treasurer Koegel

1. **Meeting Opening** – Mayor Grigg opened the meeting at 2:05 p.m.
2. **Swearing in Ceremony** – Clerk-Treasurer Koegel gave the oath of office to Mayor Grigg and Trustee Tom McDowell.
3. **Mayoral Appointments** – **A motion was made** and seconded by Trustees Bowden/McDowell to approve the mayoral appointments (attached). Motion passed 5-0.

Deputy Mayor	Peter McClain
Clerk-Treasurer	Kathryn L. Koegel
Deputy Clerk-Treasurer	Carolyn Hasper
Police Commissioner	Justin Grigg
Streets & Water Dept. Liaison	Tom McDowell
Wastewater Treatment Plant Liaison	Brad Bowden
Code Enforcement Dept. Liaison	Peter McClain
Youth and Recreation Dept. Liaison	Becky Prophet
Planning Board Liaison	Peter McClain
Town Board Liaison	Varies
A.E. Crandall Fire & Ambulance Liaison	Becky Prophet
Alfred Business Association/ Economic Development Liaison	Justin Grigg
Alfred Community Coalition	Justin Grigg
Chair Planning Board Herb Ehrig	Seven year term ending 2021
Planning Board Members/Terms	
Karrie Edwards	Seven year term ending 2022
Alternate – Artemas Steere	One year term ending April 3, 2016
ZBA Members/Terms	
John Ball	Five-year term ending 2020
Acting Village Justice	Sandy Cameron
Village Attorney	David Pullen
Police Matron	Becky Prophet
Substitute Police Matron	Any female EMT of A.E. Crandall
Official Newspaper	Alfred Sun
Alternate Newspaper	Evening Tribune
Official Depository	Steuben Trust/Alfred
Official Meeting Date	2 nd Tuesday of every month, excluding August

4. **2016 Organizational Meeting Date** – **A motion was made** and seconded by Trustees McDowell/McClain to set 2016 Organizational Meeting for first Monday in April. Motion passed 5-0.
 - a. **2015 Procurement Policy** – **A motion was made** and seconded by Trustees Prophet/McDowell to approve the 2015 Procurement Policy. Motion passed 5-0.
 - b. **2015 Investment Policy** – **A motion was made** and seconded by Trustees Bowden/Prophet to approve the 2015 Investment Policy. Motion passed 5-0.

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- c. **Allegany County Inter-municipal Aid** – **A motion was made** and seconded by Trustees McDowell/Prophet to authorize James McNulty, Bryan Dodge, Paul Griffith or Justin Grigg to render or ask assistance to another participating agency under the Mutual Aid agreement between the Municipalities of Allegany County, New York for period 4/1/15 – 3/31/16 (roll call vote)
 - i. Trustee Prophet – voted Aye
 - ii. Trustee Bowden – voted Aye
 - iii. Trustee McDowell – voted Aye
 - iv. Trustee McClain – voted Aye
 - v. Mayor Grigg – voted Aye
 - d. **Official Undertakings** – **A motion was made** and seconded by Trustees McDowell/Prophet to direct that the official undertaking for 2015-16 be in the amount of \$500,000 bond for Clerk-Treasurer and \$10,000 for Village Justice and all other officers and employees as executed by a surety company authorized to transact business in this state and that the expense thereof shall be a charge upon the village. [In accordance with Village Law 3-306.] Motion passed 5-0.
 - e. **Bank Signatory Authority** – **A motion was made** and seconded by Trustees McClain/Prophet to authorize Clerk-Treasurer Koegel, Deputy Clerk-Treasurer Hasper and Mayor Justin Grigg to sign checks on all Village of Alfred accounts. [In accordance with Village Laws 4-400k and 4-408.] Motion passed 5-0.
- 5. Mayoral Message – The mayor talked about goals for upcoming term.
 - 6. **Adjournment** – The meeting was adjourned at 3:10 p.m.
 - 7. **Upcoming Meetings**
 - f. Next Regular Board meeting Tuesday, April 14, 2015 at 7:30 p.m. following public hearing at 7:15 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer