

MINUTES – Alfred Village Board of Trustees Meeting

April 14, 2015

Present: Mayor Grigg; Trustees Bowden, Prophet, McClain, McDowell; Clerk-Treasurer Koegel; Police Chief Griffith; and approximately 10 members of the public

1. **Meeting Opening** – Mayor Grigg opened the meeting at 7:35 p.m.
2. **Guests** – Christine Dodd gave a civic engagement report
3. **Minutes** – **A motion was made** and seconded by Trustees Bowden/Prophet to approve the minutes of the regular board meeting of March 10, 2015 and the organizational meeting of April 10, 2015. Motion passed 5-0.
4. **New Business**
 - a. **2015-16 Tentative Budget** – **A motion was made** and seconded by Trustees McDowell/Bowden to adopt the 2015-16 budget. The motion passed by roll call vote as follows:
 - i. Trustee Prophet – voted Aye
 - ii. Trustee Bowden – voted Aye
 - iii. Trustee McDowell – voted Aye
 - iv. Trustee McClain – abstained
 - v. Mayor Grigg – voted Aye
 - b. **Summer Employment** – **A motion was made** and seconded by Trustees Prophet/McDowell to advertise and accept applications at the Village office through April 28, 2015, for three positions of temporary full-time summer laborer at \$8.75/hr. in the Streets and Sewer Departments, for approval at the May 12, 2015 meeting. Motion passed 5-0.
 - c. **Fire Protection** – **A motion was made** and seconded by Trustees McClain/McDowell to approve the 2015-16 Fire Protection Agreement with A.E. Crandall in the amount of \$129,863. Motion passed 5-0.
 - d. **Ambulance Service** – **A motion was made** and seconded by Trustees Bowden/McDowell to approve the 2015-16 Ambulance Service Agreement with A.E. Crandall in the amount of \$3,770. Motion passed 5-0.
 - e. **2015 Summer Sports Festival** – **A motion was made** and seconded by Trustees McDowell/Bowden to approve agreement with Alfred State College in the amount of \$6,200, with Trustee Prophet to act as Youth Commissioner. Motion passed 5-0.
 - f. **Community Forum** – The board set the date for May 12, 2015 at 7:00 p.m.
5. **Public Comment Period**
 - a. Topics discussed were: the village election date; fundraising opportunities
6. **Reports** –
 - a. **Justin Grigg (Mayor)** – Mayor Grigg gave the report.
 - b. **Peter McClain (Code Enforcement/Planning Board)** – Trustee McClain gave the report.
 - c. **Becky Prophet (Youth & Recreation/Fire & Ambulance Dept.)** – Trustee Prophet gave the report.
 - d. **Brad Bowden (Wastewater Treatment Plant)** – Trustee Bowden gave a written report in advance of the meeting.
 - e. **Tom McDowell (Streets & Water)** – Trustee McDowell gave a written report in advance of the meeting.
 - f. **Paul Griffith (Police)** – Chief Griffith gave a written report in advance of meeting.
 - g. **Kathryn Koegel (Clerk-Treasurer)** – Clerk-Treasurer Koegel gave a written report in advance of the meeting.

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7. Finance

a. Budget Adjustments –

- i. **General Fund** – a motion was made and seconded by Trustees McDowell/Bowden to decrease A19894 \$3,005, increase A16202 for purchase of VOIP phone system. Motion passed 5-0.
- ii. **Water Fund** – a motion was made and seconded by Trustees McDowell/Bowden to decrease FX83402 \$3,300, decrease FX83404.4100 \$3,000, decrease FX83404.4411 \$2,075, increase FX1289 \$1,125 and increase FX83204 \$9,500 to cover temporary increased electric costs in the water department until the Booster 1 control panel can be replaced. Motion passed 5-0.

b. **Fiscal Summary** – A motion was made and seconded by Trustees McDowell/Bowden to acknowledge receipt of March fiscal summary and financial statements. Motion passed 5-0.

c. **Bills – Abstract 2015-11** – A motion was made and seconded by Trustees Bowden/McDowell to pay bills in the total amount of \$137,262.23 as detailed below and on the abstract list distributed to the board, motion passed 5-0.

- i. General Fund \$33,405.51
- ii. Water Fund \$4,962.13
- iii. Sewer Fund \$98,894.59

8. **Executive Session** – A motion was made and seconded by Trustees Bowden/Prophet to enter executive session to discuss matters leading to the appointment and promotion of particular persons. Motion passed 5-0. No action was taken. A motion was made and seconded by Trustees Prophet/Bowden to leave executive session. Motion passed 5-0.

9. Police Department Appointments

- a. **Competitive Part-time Police Officer** – A motion was made and seconded by Trustees Bowden/Prophet to approve the mayor's appointment of Zachary Klafehn as a competitive part-time police officer effective April 15, 2015. Motion passed 5-0.
- b. **Competitive Part-time Police Officer** – A motion was made and seconded by Trustees Prophet/Bowden to approve the mayor's appointment of Jeremy Clawson as a competitive part-time police officer effective April 15, 2015. Motion passed 5-0.
- c. **Temporary Full-time Police Officer** – A motion was made and seconded by Trustees McDowell/Prophet to approve the mayor's appointment of Chris Lunn as a temporary full-time police officer effective April 15, 2015. Motion passed 5-0.
- d. **Full-time Benefits** – A motion was made and seconded by Trustees Prophet/McDowell to authorize membership in the police union with full benefits for Officer Chris Lunn effective April 15, 2015. Motion passed 5-0.

10. **Adjournment** – A motion was made and seconded by Trustees McClain/McDowell to adjourn the meeting at 9:50 p.m. Motion passed 5-0.

11. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, May 12, 2015 at 8:00 p.m. following a community forum at 7:00 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer