

MINUTES – Alfred Village Board of Trustees Meeting

May 12, 2015

Present: Mayor Grigg; Trustees Bowden, Prophet, McClain, McDowell; Clerk-Treasurer Koegel; Police Chief Griffith; and approximately 8 members of the public

1. **Community Forum** – Mayor Grigg opened the meeting with a semi-annual community forum at 7:00 p.m. Topics discussed included Hot Dog Day, sidewalk maintenance, Comprehensive Plan update, quantity of local businesses, Alfred-Almond school merger discussions.
2. **Guests** – A.E. Crandall Fire Chief gave a report on Hot Dog Day
3. **Minutes** – **A motion was made** and seconded by Trustees McClain/Bowden to approve the minutes of the public hearing and regular board meeting of April 14, 2015. Motion passed 5-0.
4. **New Business**
 - a. **Summer Employment** – **A motion was made** and seconded by Trustees McClain/Bowden to hire Blake Matacale (Streets Dept.), Thomas King (Water Dept.) and Caleb Rosenberger (Wastewater Dept.) as temporary full-time summer laborers at \$8.75/hr., from May 18, 2015 through September 11, 2015 to a maximum of \$4,500 in each department and 3 months for each employee. Motion passed 5-0.
 - b. **2015 Property Tax Levy** – **A motion was made** and seconded by Trustees Prophet/McDowell to authorize Clerk-Treasurer Koegel to extend and carry out upon the roll \$643,100 in property tax to be levied against each parcel of real property. Motion passed 5-0.
 - c. **Waste Hauler Contracts – O’Brien’s Septic, Wolfer’s Septic and Superior Septic** – **A motion was made** and seconded by Trustees McDowell/Bowden to renew the existing contracts through May 31, 2016. There was board discussion about contract details. **A motion was made** and seconded by Trustees Prophet/Bowden to table the annual contract renewal. Motion passed 5-0. **A motion was made** and seconded by Trustees Bowden/McClain to extend the contracts 30 days. Motion passed 5-0.
 - d. **Pine Hill Drive Dog Park** – The board discussed a proposal with Kathleen Benzaquin.
 - e. **Glen Street Water System Improvements** – **A motion was made** and seconded by Trustees Bowden/McDowell to approve Engineering Services Proposal from Clark Patterson Lee in the amount of \$22,000. Motion passed 5-0.
 - f. **Audit Proposals/Committee** – **A motion was made** and seconded by Trustees McDowell/Prophet to approve annual audit/court review engagement of Buffamante Whipple Buttafaro CPAs in the total amount of \$8,300 and to establish audit committee to consist of Trustee McClain and Mayor Grigg. Motion passed 5-0.
 - g. **Lawn Application Neighbor Notification Law** – The board discussed the possibility of creating a local law for commercial lawn applications.
 - h. **Part-Time Police Officer** – **A motion was made** and seconded by Trustees McClain/Bowden to appoint Kenneth Youngren as part-time police officer and offer him sponsorship to the Fingerlakes Law Enforcement Academy under a written agreement that specifies the sponsorship is at no cost to the village. Motion passed 5-0.
5. **Working Groups/Committees**
 - a. **Town Board Meeting Attendance** – May 14, 2015 – Trustee McDowell will attend.
6. **Public Comment Period**
 - a. Topics discussed were: metal recycling, aesthetics of properties in the village, large trucks driving through the village

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8. Reports –

- a. Justin Grigg (Mayor) – Mayor Grigg gave the report.
- b. Peter McClain (Code Enforcement/Planning Board) – Trustee McClain gave the report.
- c. Becky Prophet (Youth & Recreation/Fire & Ambulance Dept.) – Trustee Prophet gave the report.
- d. Brad Bowden (Wastewater Treatment Plant) – Trustee Bowden gave a written report in advance of the meeting.
- e. Tom McDowell (Streets & Water) – Trustee McDowell gave a written report in advance of the meeting.
- f. Paul Griffith (Police) – Chief Griffith gave a written report in advance of meeting.
- g. Kathryn Koegel (Clerk-Treasurer) – Clerk-Treasurer Koegel gave a written report in advance of the meeting.

9. Finance

- a. **Budget Adjustments – General Fund –**
 - i. **Early Retirement Incentive Plan** – **A motion was made** and seconded by Trustees Bowden/Prophet to increase A51104.4600 General Repairs Maintenance \$1300, decrease A51104.4404 Auto Repairs \$1,300; increase A90898 Employee Benefits (ERIP) \$4,980, decrease A31201 Police Salaries \$4,980. Motion passed 5-0.
 - ii. **Street Lights** – **A motion was made** and seconded by Trustees McDowell/Prophet to increase the Street Lights account \$1,650 and decrease Special Items/Misc. \$1,650. Motion passed 5-0.
- b. **Fiscal Summary** – **A motion was made** and seconded by Trustees McDowell/McClain to acknowledge receipt of April fiscal summary and financial statements. Motion passed 5-0.
- c. **Bills – Abstract 2015-12A** – **A motion was made** and seconded by Trustees McClain/McDowell to pay bills in the total amount of \$86,454.27 as detailed below and on the abstract list distributed to the board, motion passed 5-0.
 - i. General Fund \$59,392.88
 - ii. Water Fund \$9,917.31
 - iii. Sewer Fund \$17,144.08

10. **Adjournment** – **A motion was made** and seconded by Trustees Bowden/McDowell to adjourn the meeting at 10:20 p.m. Motion passed 5-0.

11. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, June 9, 2015 at 7:30 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer