

MINUTES – Alfred Village Board of Trustees Meeting

October 13, 2015

Present: Mayor Grigg; Trustees Bowden, McClain, Deputy Clerk-Treasurer Hasper; Police Sergeant Burch; Katherine Holmock ASC Liaison; and approximately 12 members of the public

1. Meeting Opening - Mayor Grigg opened the meeting at 7:30 p.m.

2. Guests

- a. **Alan Littell** – Would like to see the Deans of each school present at the board meetings. Also would like the board to consider installing speed bumps in Sayles St. area.
- b. **Jason Rodd** – Discussed speed bumps on Hillcrest
- c. **Student** – Students have instituted a cleanup of streets every Sunday at 9:00 AM.
- d. **Katherine Holmock** – October 24, 2015 will be the Celebrate Service Day where students will be doing projects in the community.

3. Minutes – **A motion was made** and seconded by Trustees Bowden/McClain to approve the minutes of the regular board meeting of September 8, 2015 and the special meeting of October 1, 2015. Motion passed 3-0.

4. Announcements

- a. **Leaf Pickup** – October 19 – November 13. Leaves should be placed between curb and sidewalk or along the shoulder of non-curbed areas; not in bags.

5. New Business

- a. **Trick or Treat Hours** – **A motion was made** and seconded by Trustees McClain/Bowden to set Trick or Treat hours for Saturday, Oct. 31 from 6-8pm. Motion passed 3-0.
- b. **Trick-or-Treat Parking** – **A motion was made** and seconded by Trustees McClain/Bowden to allow parking on both sides of Sayles St. and Pine Hill Dr. from 5pm – 9pm on October 31, 2015 to facilitate trick-or-treat activities. Motion passed 3-0.
- c. **Local Law #2015-1 Zoning Map** – **A motion was made** and seconded by Trustees McClain/Bowden to set a Public Hearing on Thursday October 29, 2015 placing 123 North Main St in the Two-Family Residence Zoning District (R-2). Motion passed 3-0.
- d. **Local Law #2015-1 Zoning Map** – **A motion was made** and seconded by Trustees McClain/Bowden to set a Public Hearing on a request to have 75 South Main St placed in the Multi-Family Residence Zoning District (R-3). Motion failed 1-2. Mayor Grigg will contact property owner Bob Snyder with results.
- e. **Police Officers Permanent Appointment** – **A motion was made** and seconded by Trustees Bowden/McClain to approve the full-time permanent appointments of Police Officers Brandon Austin and Christopher Lunn retroactive to August 17, 2015. Motion passed 3-0.
- f. **Independent Audit** – **A motion was made** and seconded by Trustees McClain/Bowden to acknowledge receipt of 2014-15 audit report from BWB Certified Public Accountants. Motion passed 3-0.
- g. **Election Resolution** – **A motion was made** and seconded by Trustees McClain/Bowden to designate the following offices to be filled: 1 Trustee for a term of 2 years to succeed Brad Bowden; 1 Trustee for a term of 2 years to succeed Becky Prophet. (roll-call vote) as follows:

- i. **Mayor Grigg** – Aye

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- ii. Trustee Prophet – Absent
 - iii. Trustee McDowell – Absent
 - iv. Trustee Bowden – Aye
 - v. Trustee McClain – Aye
 - h. **Waste Hauler Contract – Larry’s Latrines** – A motion was made and seconded by Trustees McClain/Bowden to approve the contract. Motion passed 3-0.
 - i. **Sale of Police Car** – A motion was made and seconded by Trustees McClain/Bowden to authorize Chief Griffith to put the 2008 Dodge Charger police car out to bid via Teitsworth auctions. Motion passed 3-0. It was recommended that interested local parties be directed to the online auction.
6. **NYS DOT Snow and Ice** – A motion was made and seconded by Trustees Bowden/McClain to approve the 2014/2015 Extension of the contract. Motion passed 3-0.
7. **Old Business**
8. **Working Groups/Committees**
- a. Comprehensive Plan – There have been 2 public forums, the core group continues to attend the comprehensive planning school and the next phase of the project will be writing an updated/new town and village comprehensive plan. This work is expected to begin in early December. It is hoped many hands will make light work!
9. **Public Comment Period** - Those present discussed the new police contract with the town, application for rezoning of 123 North Main St., spot zoning, the traffic light and the treasurer position.
10. **Reports**
- a. Justin Grigg (Mayor)
 - b. Peter McClain (Code Enforcement/Planning Board) – Trustee McClain gave a written report in advance of the meeting.
 - c. Becky Prophet (Youth & Recreation/Fire & Ambulance Dept.) – Trustee Prophet gave a written report for the Fire/Ambulance Dept. in advance of the meeting.
 - d. Brad Bowden (Wastewater Treatment Plant) – Trustee Bowden gave a written report in advance of the meeting.
 - e. Tom McDowell (Streets & Water) – Absent
 - f. Paul Griffith (Police) – Chief Griffith gave a written report in advance of the meeting.
11. **Finance**
- a. **Budget Adjustments** – none
 - b. **Fiscal Summary** – A motion was made and seconded by Trustees Bowden/McClain acknowledging receipt of September financial statements. Motion passed 3-0.
 - c. **Bills** –
 - i. **Abstract 2016-5** – A motion was made and seconded by Trustees McClain/Bowden to pay bills in the total amount of \$179,595.60 as detailed below and on the abstract list distributed to the board. Motion passed 3-0.
 - 1. General Fund \$77,403.94
 - 2. Water Fund \$88,449.71
 - 3. Sewer Fund \$13,741.95

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- 12. Executive Session – A motion was made** and seconded by Trustees McClain/Bowden to enter executive session to discuss matters leading to the appointment of a particular person. Motion passed 3-0. No action taken. **A motion was made** and seconded by Trustees McClain/Bowden to leave executive session. Motion passed 3-0.
- 13. Treasurer Position – A motion was made** and seconded by Trustees Bowden/McClain to hire Debra Slade at an hourly rate of \$23.00/hour to fill the part-time position of treasurer effective October 19, 2015. Motion passed 3-0.
- 14. Adjournment – A motion was made** and seconded by Trustees McClain/ Bowden to adjourn the meeting at 9:45 p.m. Motion passed 3-0.
- 15. Upcoming Meetings**
- a. Next Regular Board meeting Tuesday, November 10, 2015 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Deputy Clerk-Treasurer