

MINUTES – Alfred Village Board of Trustees Meeting

April 5, 2016

Present: Mayor Grigg, Trustees Prophet, McInnes, Clerk Hasper

1. **Meeting Opening**– Mayor Grigg opened the meeting at 8:50 a.m.
2. **Swearing in Ceremony**–Clerk Haspergave the oath of office to Trustees Becky Prophet and Andrew McInnes.
3. **Mayoral Appointments** – **A motion was made** and seconded by Trustees McInnes/Prophet to approve the mayoral appointments (attached). Motion passed 3-0.

Deputy Mayor	Peter McClain
Clerk	Carolyn Hasper
Treasurer	Deb Slade
Police Commissioner	Justin Grigg
Streets & Water Dept. Liaison	Tom McDowell
Wastewater Treatment Plant Liaison	Andrew McInnes
Code Enforcement Dept. Liaison	Peter McClain
A.E. Crandall Fire & Ambulance Liaison	Becky Prophet
Planning Board Liaison	Peter McClain
Youth and Recreation Dept. Liaison	Becky Prophet
Alfred State College Student Liaison to the Village Board	Katherine Holmok
Alfred University Student Liaison to the Village Board	Stephanie Raspe
Town Board Liaison	varies
Village Historian	Douglas Clarke
Alfred Area Business Association / Economic Development Liaison	Justin Grigg
HDD Parade Coordinator	Dan Totten
Planning Board Members/Terms	
Louis Greiff	Seven year term ends 2023
Student Representative – Austin Bower	To fill one year term ending April 5, 2017
ZBA Members/Terms	
Ly Kesse	Five year term ends 2021
Jim Ninos	To fill remainder of five-year term ending 2018
Acting Village Justice	Sandy Cameron
Village Attorney	David Pullen
Police Matron	Ashley Emo if on duty, otherwise Becky Prophet
Substitute Police Matron	Any female EMT of A.E. Crandall
Official Newspaper	Alfred Sun
Alternate Newspaper	Evening Tribune
Official Depository	Steuben Trust/Alfred
Official Meeting Date	2 nd Tuesday of every month, excluding August

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4. **2016 Organizational Meeting Date** – **A motion was made** and seconded by Trustees McInnes/Prophet to set 2017 Organizational Meeting for first Monday in April (4/3/17). Motion passed 3-0.
 - a. **2016 Procurement Policy** – **A motion was made** and seconded by Trustees Prophet/McInnes to approve the 2016 Procurement Policy. Motion passed 3-0.
 - b. **2016 Investment Policy** – **A motion was made** and seconded by Trustees Prophet/McInnes to approve the 2016 Investment Policy. Motion passed 3-0.
 - c. **Allegany County Inter-municipal Aid** – **A motion was made** and seconded by Trustees Prophet/McInnes to authorize James McNulty, Bryan Dodge, Paul Griffithor Justin Grigg to render or ask assistance to another participating agency under the Mutual Aid agreement between the Municipalities of Allegany County, New York for period 4/1/16 – 3/31/17 (roll call vote)
 - i. Trustee Prophet – voted Aye
 - ii. Trustee McInnes – voted Aye
 - iii. Trustee McDowell – absent
 - iv. Trustee McClain – absent
 - v. Mayor Grigg – voted Aye
 - d. **Official Undertakings** – **A motion was made** and seconded by Trustees Prophet/McInnes to direct that the official undertaking for 2016-17 be in the amount of \$500,000 bond for Clerk and Treasurer and \$10,000 for Village Justice and all other officers and employees as executed by a surety company authorized to transact business in this state and that the expense thereof shall be a charge upon the village. [In accordance with Village Law 3-306.] Motion passed 3-0.
 - e. **Bank Signatory Authority** – **A motion was made** and seconded by Trustees Prophet/McInnes to authorize Clerk Hasper, Treasurer Slade, and Mayor Justin Grigg to sign checks on all Village of Alfred accounts. [In accordance with Village Laws 4-400k and 4-408.] Motion passed 3-0.
5. **Adjournment** – **A motion was made** and seconded by Trustees Prophet/McInnes to adjourn the meeting at 9:00 a.m. Motion passed 3-0.

Respectfully submitted,

Carolyn Hasper, Village of Alfred Clerk