

MINUTES – Alfred Village Board of Trustees Meeting

May 10, 2016

Present: Mayor Grigg; Trustees McInnes, McClain, Prophet, McDowell; Clerk Hasper; Police Chief Griffith; Katherine Holmock ASC Liaison, Sade Moton AU Liaison and approximately 10 members of the public.

Community Forum – Mayor Grigg opened the meeting with a semi-annual community forum at 7:00 p.m. Topics discussed included the trap/neuter/spay program, Hot Dog Day parade, and ASC Food Link food giveaway.

1. **Meeting Opening** - Mayor Grigg opened the meeting at 7:30 p.m.
2. **Announcements**
 - a. Katherine Holmock will continue as ASC student liaison
 - b. Sade Moton is the new AU student liaison
3. **Guests**
 - a. Zach Hamm, A.E. Crandall Fire Chief, gave his annual report on Hot Dog Day.
4. **Minutes** – **A motion was made** and seconded by Trustees Prophet/McClain to approve the minutes of the public hearing on the budget and the regular board meeting both held April 12, 2016. Motion passed 5-0.
5. **New Business**
 - a. **Summer Employment** – **A motion was made** and seconded by Trustees Prophet/McDowell to hire Blake Matacale, Keegan Taylor and Anthony Matacale with James Griffin as an alternate as temporary full-time summer laborers at \$9.50/hr. in the Streets, Water and Sewer Departments for a maximum of \$4500.00 in each department. Motion passed 5-0.
 - b. **2016 Property Tax Levy** – **A motion was made** and seconded by Trustees McDowell/McClain for Clerk Hasper to extend and carry out upon the roll \$629,264 in property tax to be levied against each parcel of real property. Motion passed 5-0.
 - c. **Audit Proposals/Committee** – **A motion was made** and seconded by Trustees McDowell/Prophet to approve annual audit/court review engagement of Buffamante Whipple Buttafaro CPAs and to establish audit committee consisting of Mayor Grigg and Trustee McDowell. Motion passed 5-0.
6. **Working Groups/Committees**
 - a. **Comprehensive Plan** - Committee to meet May 25, 2016
 - b. **Teamsters Union Negotiation Committee**-They are very actively working on the contract. It was noted that long time employee Mark Serra is retiring and there will be a retirement luncheon on May 26, 2016.
 - c. **Police Union Negotiation Committee**– There has been one meeting so far. Focus has been on completing the Teamsters contract first.
 - d. **Town Board Meeting Attendance**– Trustee McClain will attend the May 12th meeting and Trustee McInnes will attend the June 9th meeting.
7. **Public Comment Period** – Discussion centered the overnight parking situation, the upcoming Southern Tier West Conference and shared services between the Town of Alfred and the Village of Alfred.
8. **Reports**
 - a. Police – Chief Paul Griffith gave a report.

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- b. Streets & Water- Trustee Tom McDowell gave a written report in advance of the meeting.
- c. Wastewater Treatment Plant - Trustee Drew McInnes gave a written report in advance of the meeting.
- d. Youth & Recreation/Fire & Ambulance Dept. - Trustee Becky Prophet gave a written report in advance of the meeting.
- e. Code Enforcement/Planning Board - Trustee Peter McClain gave a written report in advance of the meeting.
- f. Mayor –Mayor Justin Grigg gave a report

9. Finance

- a. **Water/Sewer Bill Request for Credit on Account** – **A motion was made** and seconded by Trustees McDowell/McClain to approve a credit in the amount of \$50.00 for the late fee charge on account S566. After discussion and review of the facts, motion failed 5-0.
- b. **Water/Sewer Bill Request for Credit on Account** – **A motion was made** and seconded by Trustees McDowell/McClain to approve a credit in the amount of \$50.00 for the late fee charge on account E030. After discussion and review of the facts, motion failed 5-0.
- c. **Fiscal Summary** –**A motion was made** and seconded by Trustees McDowell/McClain to acknowledge receipt of April fiscal summary and financial statements. Motion passed 5-0.
- d. **Bills - Abstract 2016-12A** – **A motion was made** and seconded by Trustees McDowell/Prophet to pay bills in the total amount of \$165,143.16 as detailed below and on the abstract list distributed to the board.
 - 1. General Fund \$64,375.46
 - 2. Water Fund \$7,237.73
 - 3. Sewer Fund \$93,529.97

10. Executive Session - A motion was made and seconded by Trustees Prophet/McDowell to enter executive session to discuss contract negotiations. Motion passed 5-0. No action was taken. **A motion was made** and seconded by Trustees McInnes/McClain to leave executive session. Motion passed 5-0.

11. Adjournment - A motion was made and seconded by Trustees McInnes/McClain to adjourn the meeting. Motion passed 5-0.

12. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, June 14, 2016 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, clerk