

MINUTES – Alfred Village Board of Trustees Meeting

June 14, 2016

Present: Mayor Grigg; Trustees McInnes, Prophet; Clerk Hasper; Police Chief Griffith; and approximately 7 members of the public.

1. **Meeting Opening** - Mayor Grigg opened the meeting at 7:30 p.m.
2. **Announcements**
 - a. Alfred Summer Olympics
3. **Guests**
 - a. Brian Hessel from NYSEG spoke on the upcoming tree trimming process that will be done by their contractor in the near future.
 - b. Bulky trash, the outdoor burn policy and the Village deer population were discussed.
4. **Minutes**– **A motion was made** and seconded by Trustees Prophet/McInnesto approve the minutes of the regular board meeting held May 10, 2016. Motion passed 3-0.
5. **New Business**
 - a. **Village Website** - **A motion was made** and seconded by Trustees Prophet/McInnesto approve Dyrection Studios low bid of \$50 per month for a period of 2 years for redesigning and hosting the village web site. Motion passed 3-0.
 - b. **Code Enforcement Permit Fee** - **A motion was made** and seconded by Trustees Prophet/McInnesto approve CEO payment application #3 for AU Ceramics Museum in the amount of \$582.97. Motion passed 3-0.
6. **Working Groups/Committees**
 - a. Teamsters Union Negotiation Committee– Negotiations are wrapping up.
 - b. Police Union Negotiation Committee– Negotiations are getting going.
 - c. The need for a Disaster Preparedness Plan was noted. Trustee Prophet is willing to serve on the committee.
7. **Public Comment Period** – Discussion centered the overnight parking situation and if there is the possibility of another internet provider such as Empire Access servicing Alfred.
8. **Reports**
 - a. Mayor – Mayor Justin Grigg gave a report
 - b. Wastewater Treatment Plant - Trustee Drew McInnes gave a written report in advance of the meeting.
 - c. Youth & Recreation/Fire & Ambulance Dept. - Trustee Becky Prophet gave a written report in advance of the meeting.
 - d. Police – Chief Paul Griffith gave a report.
9. **Finance**
 - a. **Fiscal Summary** – **A motion was made** and seconded by Trustees Prophet/McInnesto acknowledge receipt of the May fiscal summary and financial statements. Motion passed 3-0.
 - b. **Budget Adjustments** – **A motion was made** and seconded by Trustees Prophet/McInnesto make the following budget adjustments:
 - i. In the Water Fund increase FX83102 Water Administration Equipment \$375 for the migration of utility billing history to new system. Decrease FX962 Reserve for Capital Expenditures

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- ii. In the Sewer Fund increase G81102 Sewer Administration Equipment \$375 for the migration of utility billing history to new system. Decrease G962 Reserve for Capital Expenditures. Motion passed 3-0.
 - c. **Bills - Abstract 2017-01 – A motion was made** and seconded by Trustees Prophet/McInnesto pay bills in the total amount of \$72,388.70 as detailed below and on the abstract list distributed to the board. Motion passed 3-0.
 - 1. General Fund \$41,929.09
 - 2. Water Fund \$3,630.24
 - 3. Sewer Fund \$26,829.37
- 10. Adjournment - A motion was made** and seconded by Trustees Prophet/McInnesto adjourn the meeting. Motion passed 3-0.
- 11. Upcoming Meetings**
- a. Next Regular Board meeting Tuesday, July 12, 2016 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, clerk