

# MINUTES – Alfred Village Board of Trustees Meeting

September 13, 2016

**Present:** Mayor Grigg; Trustees McDowell, McClain, McInnes; Clerk Hasper; Police Chief Griffith; and approximately 23 members of the public.

**1. Meeting Opening** - Mayor Grigg opened the meeting at 7:30 p.m.

**2. Announcements**

- a. Katherine Holmock will continue as ASC student liaison
- b. Sade Moten is the new AU student liaison

**3. Guests**

- a. Tiny house issue was discussed
- b. Allegany Beautification Club representative spoke of the group's desire to put up lights at the bus stop as well as raising the needed funding. Trustee Prophet or McClain may act as liaison for the group.

**4. Minutes**– **A motion was made** and seconded by Trustees McDowell/McClain to approve the minutes of the regular board meeting held July 12, 2016. Motion passed 4-0.

**5. New Business**

a. **Phosphorous Abatement Building**– **A motion was made** and seconded by Trustees McDowell/McInnes to award the following low bids for constructing the building at the WWTP for the Phosphorous Abatement Program with the expectation that Clark Patterson Lee will provide general contracting and management oversight:

i. Electrical Contract:	Kel-Kur Electrical Contracting	\$10,770.00
ii. Concrete Contract:	Burdick Building Services	\$28,900.00
iii. Framing Contract:	RRR Construction & Excavation	\$24,325.00
iv. <u>Storage Tanks:</u>	<u>Plastic Mart</u>	<u>\$ 5,276.90</u>
v. TOTAL		\$69,278.90

Motion passed 4-0.

b. **Bids for Glen St Water Project**–**A motion was made** and seconded by Trustees McDowell/McClain to award Mendon Pipeline's bid for the Glen St water infrastructure improvements in the amount of \$304,260.00. Motion passed 4-0.

c. **Planning Board Appointment**–**A motion was made** and seconded by Trustees McDowell/McClain to approve the appointment of Autumn McLain as an alternate to the planning board to fill the remainder of a 7 year term expiring in 2017. Motion passed 4-0.

d. **Bonfire Request**–**A motion was made** and seconded by Trustees McDowell/McInnes to approve a request from Janet Marble, Alfred University Assistant Director of Alumni Engagement to hold a bonfire during Homecoming weekend on Friday September 23, 2016 from 8-10pm on the Brick lawn of AU campus with the A. E. Crandall Fire Department on standby. Motion passed 4-0.

e. **Part-Time Police Officer**–**A motion was made** and seconded by Trustees McDowell/McInnes to hire Cody Recktenwald as a part-time police officer at a rate of \$14.00 per hour. Motion passed 4-0.

f. **Court Grant Application**–**A motion was made** and seconded by Trustees McDowell/McClain to authorize Village Justice Hon. Wende E. Bush and acting Village Justice Hon. Sandra L. Cameron to apply for funding for office equipment and storage

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organization items from the 2016-2017 Justice Court Assistance program (JCAP)(not to exceed \$30,000). Motion passed 4-0.

- g. **New Water Connection**–A motion was made and seconded by Trustees McDowell/McClain to approve new water connection service to 696 State Rt. 244, Alfred Station, NY for Sana Khan. Motion passed 4-0.
- h. **“Tiny Houses”** – A motion was made and seconded by Trustees McClain/McDowell to set a public hearing for Tuesday, October 11,2016 at 7:00 p.m. to establish a moratorium on the construction and/or location of residences less than 400 square feet in the Village of Alfred including so-called “tiny houses” for a period of one year from October 11, 2016. Motion passed 4-0. A committee, consisting of two planning board members, one zoning board member, one town board member and two members of the public, is to be formed to write appropriate amendments to the Village Zoning Law regarding such structures. Support will be provided for the integration of public discussion of such buildings being incorporated into the ongoing comprehensive planning effort.
- i. **Nov Board Meeting Date**–Date of November’s board meeting, November 8, 2016 Election Day, will remain the same.

## 6. Old Business

- a. **Local Law #2013-6 Regulation of Parking of Motor Vehicles on Public Places** – A motion was made and seconded by Trustees McDowell/McInnes to set a public hearing for Tuesday November 8, 2016 at 7:15 p.m. to establish changes to Local Law #2013-6 (Striking the words “Municipal Parking Lot” in Section 3A, Item #4). Motion passed 4-0.

## 7. Reports

- a. Mayor – Mayor Justin Grigg gave a report
- b. Streets & Water – Trustee McDowell gave a written report in advance of the meeting.
- c. Wastewater Treatment Plant – Trustee McInnes gave a written report in advance of the meeting.
- d. Code Enforcement/Planning Board – Trustee McClain gave a written report in advance of the meeting.
- e. Police – Chief Griffith gave a report.

- 8. **Public Comment Period** – Topics raised: needed website updates, ZBA applications being treated differently and that a call the police with noise complaints is required before an officer can take proper action.

## 9. Finance

- a. **Fiscal Summary** –A motion was made and seconded by Trustees McClain/McDowell to acknowledge receipt of the July and August fiscal summaries and financial statements. Motion passed 4-0.
- b. **CHIPS** – Board action to be done in October meeting.
- c. **Budget Adjustment**– A motion was made and seconded by Trustees McDowell/McInnes to make the following budget adjustment:
  - i. In the General Fund increase A16204.4400 Village Hall Professional Services \$2300 for increased cost for village hall cleaner. Decrease A19904 Contingency Account by \$2300. Motion passed 4-0.
- d. **Bills** –

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- i. **Abstract 2017-3– A motion was made** and seconded by Trustees McInnes/McClainto pay bills in the total amount of \$131,935.61 as detailed below and on the abstract list distributed to the board. Motion passed 4-0.
    - 1. General Fund \$72,932.39
    - 2. Water Fund \$5,104.35
    - 3. Sewer Fund \$53,898.87
  - ii. **Abstract 2017-4 – A motion was made** and seconded by Trustees McInnes/McClainto pay bills in the total amount of \$67,574.33 as detailed below and on an abstract list distributed to the board. Motion passed 4-0.
    - 1. General Fund \$33,735.41
    - 2. Water Fund \$16,313.40
    - 3. Sewer Fund \$17,525.52
- 10. Executive Session – A motion was made** and seconded by Trustees McClain/McDowell to go into executive session. Motion passed 4-0. No action taken. **A motion was made** and seconded by Trustees McDowell/ McClain to exit executive session. Motion passed 4-0.
- 11. Adjournment - A motion was made** and seconded by Trustees McDowell/McInnesto adjourn the meeting at 11:15 p.m. Motion passed 4-0.
- 12. Upcoming Meetings**
- a. Next Regular Board meeting Tuesday, October 11, 2016 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, clerk