

MINUTES – Alfred Village Board of Trustees Meeting

April 3, 2017

Present: Mayor Grigg, Trustees McClain, Prophet, McInnes, Ninos; Clerk Hasper and 1 member of the public

1. **Swearing in Ceremony**–Clerk Haspergave the oath of office to Mayor Justin Grigg, TrusteeJames Ninos and Trustee Peter McClain.
2. **Meeting Opening**– Mayor Grigg opened the meeting at 8:00 a.m.
3. **Mayoral Appointments** – **A motion was made** and seconded by Trustees McClain/Prophet to approve thefollowing mayoral appointments. Motion passed 5-0.

Deputy Mayor	Peter McClain
Clerk	Carolyn Hasper
Treasurer	Deb Slade
Police Commissioner	Justin Grigg
Streets & Water Dept. Liaison	Jim Ninos
Wastewater Treatment Plant Liaison	Andrew McInnes
Code Enforcement Dept. Liaison	Peter McClain
A.E. Crandall Fire & Ambulance Liaison	Becky Prophet
Planning Board Liaison	Peter McClain
Youth and Recreation Dept. Liaison	Becky Prophet
Alfred State College Student Liaison to the Village Board	Katherine Holmok
Alfred University Student Liaison to the Village Board	Sade Moten
Town Board Liaison	Varies
Village Historian	Douglas Clarke
Alfred Area Business Association / Economic Development Liaison	Justin Grigg
HDD Parade Coordinator	Desmond Davis
Planning Board Members/Terms	
TBD	To fill remainder of seven-year term ending 2020
Student Representative – TBD	To fill one year term ending April 3, 2018
Alternate - TBD	To fill remainder of seven-year term ending 2024
ZBA Members/Terms	
Patricia Napolitano	Five year term ends 2022
TBD	To fill remainder of five-year term ending 2018
Acting Village Justice	Sandy Cameron
Village Attorney	David Pullen
Police Matron	Ashley Emo if on duty, otherwise Becky Prophet
Substitute Police Matron	Any female EMT of A.E. Crandall
Official Newspaper	Alfred Sun
Alternate Newspaper	Evening Tribune
Official Depository	Steuben Trust/Alfred
Official Meeting Date	2 nd Tuesday of every month, excluding August

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April 3, 2017

MEMBER	TERM
Planning Board	
Chair Herb Ehrig	Seven year term ending 2021
Liz Cronin	Seven year term ending 2018
Sherman Clarke	Seven year term ending 2019
VACANT	To fill remainder of seven-year term ending 2020
Karrie Edwards	Seven year term ending 2022
Louis Greiff	Seven year term ends 2023
Student Representative – TBD	To fill one year term ending April 3, 2018
Alternate – TBD	To fill remainder of seven-year term ending 2024
Zoning Board of Appeals	
Chair Larry Greil	Five year term ending 2020
VACANT	To fill remainder of five-year term ending 2018
Joy Carlson	Five year term ends 2019
Ly Kesse	Five year term ends 2021
Patricia Napolitano	Five year term ends 2022

4. New Business

- a. **2018 Organizational Meeting Date** – A motion was made and seconded by Trustees McInnes/Ninosto set 2018 Organizational Meeting for first Monday in April (4/2/18). Motion passed 5-0.
 - a. **2017 Procurement Policy** – A motion was made and seconded by Trustees McClain/McInnes to approve the 2017 Procurement Policy. Motion passed 5-0.
 - b. **2017 Investment Policy** – A motion was made and seconded by Trustees McClain/Prophet to approve the 2017 Investment Policy. Motion passed 5-0.
 - c. **Official Undertakings** – A motion was made and seconded by Trustees Prophet/McInnesto direct that the official undertaking for 2017-18 be in the amount of \$500,000 bond for Clerk and Treasurer and \$10,000 for Village Justice and all other officers and employees as executed by a surety company authorized to transact business in this state and that the expense thereof shall be a charge upon the village. [In accordance with Village Law 3-306.] Motion passed 5-0.
 - e. **Bank Signatory Authority** – A motion was made and seconded by Trustees Prophet/McClain to authorize Clerk Carolyn Hasper, Treasurer Debra Slade, and Mayor Justin Grigg to sign checks on all Village of Alfred accounts. [In accordance with Village Laws 4-400k and 4-408.] Motion passed 5-0.
 - f. Discussion was held on the current status/situation of the Village’s streets/water dept.
- 5. Adjournment**– A motion was made and seconded by Trustees Prophet/Ninos to adjourn the meeting at 9:35 a.m. Motion passed 5-0.

Respectfully submitted,

Carolyn Hasper, Village of Alfred Clerk