

MINUTES – Alfred Village Board of Trustees Meeting

September 12, 2017

Present: Mayor Grigg, Trustees McClain, Ninos, McInnes and Prophet; ASC Student liaison Grant Tinker; Clerk Hasper; Police Chief Griffith; and approximately 12 members of the public.

1. Meeting Opening – Mayor Grigg opened the meeting at 7:30 p.m.

2. Announcements

- a. Long time Village resident Mario Prisco has passed away

3. Guests

4. Minutes – A motion was made and seconded by Trustees McClain/Prophet to approve the minutes of the regular board meeting held July 11, 2017. Motion passed 5-0.

5. New Business

- a. **Part-Time Police Officer** – A motion was made and seconded by Trustees Prophet/Ninos to hire Tory Rounds as a competitive part-time police officer at a rate of \$14.00 per hour effective September 12, 2017. Motion passed 5-0.
- b. **Board Appointments** – A motion was made and seconded by Trustees McInnes/Ninos to appoint Austin Bower to a one year term as the student member of the Planning Board. Motion passed 5-0.
- c. **CEO Building Permit Application Fee** – A motion was made and seconded by Trustees Prophet/McInnes to approve CEO payment #1 for AU Reimer Hall renovation in the amount of \$325.20. Motion passed 5-0.
- d. **Snow and Ice Contract** – A motion was made and seconded by Trustees Ninos/McClain to approve the 2016/2017 extension of Snow and Ice Contract with NYSDOT. Motion passed 5-0.
- e. **NYS Retirement: Standard Work Day and Reporting Resolution** – A motion was made and seconded by Trustees McInnes/Prophet to establish the standard work day of 8 hours for all Village employees as attached. Motion passed 5-0.
- f. **Clarifier Upgrade Bids** – A motion was made and seconded by Trustees McInnes/Prophet to reject the lone bid of \$53,635.00 from Koester Associates Inc. for Clarifier Upgrades at the Wastewater Treatment Plant and initiate a second round of bidding with an increased number of days for Clarifier Upgrade bids. Motion passed 5-0.
- g. **Office Intern** – A motion was made and seconded by Trustees McClain/Prophet to extend Emily Smith as Village office intern for 8 hours per week at \$12.00 per hour until October 10, 2017. Motion passed 5-0.
- h. **Planning Board Minutes** – After discussion, the board supports the idea of a minute taker for the Planning Board. If a volunteer minute taker cannot be found, the funds for a paid position will come out of the Planning Board budget.
- i. **Container for Business Alley** – The board discussed Casella's concerns about refuse in the alley behind the main block and the possibility of placing a larger container there.

6. Old Business – none

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7. Working Groups – Trustee McInnes will attend the September 14th meeting.

8. Reports

- a. Police – Chief Griffith gave a report
- b. Streets and Water – Trustee Ninos gave a report
- c. Code Enforcement/Planning Board – Trustee McClain gave a report
- d. Youth & Recreation /Fire & Ambulance – Trustee Prophet gave a report
- e. Wastewater Treatment – Trustee McInnes gave a report
- f. Mayor – Mayor Justin Grigg gave a report

9. Public Comment Period –none received

10. Finance

a. Budget Adjustments:

- i. **A motion was made** and seconded by Trustees Prophet/McInnes to:
 1. increase FX83401.1400 Water Dist. Part-time \$552.00
 2. decrease A51101.1400 General Repairs Part-time \$552.00(adjustments for summer laborers)

Motion passed 5-0.

- ii. **A motion was made** and seconded by Trustees Ninos/Prophet to:
 1. increase A13251.1400 Clerk Part-time \$500.00
 2. decrease A19904 Contingency \$500.00
 3. increase FX83101.1400 Water Admin Part-time \$250.00
 4. decrease FX962 Contingency
 5. increase G81101.1400 Sewer Admin Part-time \$250.00
 6. decrease G962 Contingency(adjustments for temporary Village Office intern)

Motion passed 5-0.

b. **Fiscal Summary –A motion was made** and seconded by Trustees Prophet/McInnesto acknowledge receipt of the July and August fiscal summaries and financial statements. Motion passed 5-0.

c. Bills

- i. **Bills Abstract 2018-3 – A motion was made** and seconded by Trustees Prophet/McClain to pay bills in the total amount of \$103,942.32 as detailed below and on the abstract list distributed to the board.
 1. General Fund \$75,993.32
 2. Water Fund \$5,566.93
 3. Sewer Fund \$22,382.07

Motion passed 5-0.

- ii. **Bills Abstract 2018–4 – A motion was made** and seconded by Trustees Ninos/Prophet to pay bills in the total amount of \$126,777.69 as detailed below and on the abstract list distributed to the board.
 1. General Fund \$96,388.74

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2. Water Fund \$5,131.07

3. Sewer Fund \$25,257.88

Motion passed 5-0.

11. Adjournment - A motion was made and seconded by Trustees Prophet/Ninosto adjourn the meeting at 9:00 p.m. Motion passed 5-0.

12. Upcoming Meetings

a. Next Regular Board meeting Tuesday, October 10, 2017 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk