

# MINUTES – Alfred Village Board of Trustees Meeting

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December 13, 2018

**Present:** Mayor Prophet, Trustees McClain, Gill, Brown and Ninos; Clerk Hasper; Police Chief Griffith; and approximately 9 members of the public.

**1. Meeting Opening** – Mayor Prophet opened the meeting at 7:32 p.m.

**2. Announcements**

- a. A follow up meeting on the Smart Growth Grant will be held on Thursday December 20, 2017 at 7:00 p.m. in the theater space upstairs in the Village Hall.
- b. Alfred Art Walk will be Thursday December 20, 2017.

**3. Guests**

- a. **Dan Acton** from the Town of Alfred requested the Village of Alfred to participate with the Town of Alfred in applying for a justice court grant to build a small building (approximately 400 square feet) attached to the Alfred Town Hall for storage of consolidated Town and Village Court records. Application will be due October 2019.
- b. **Mark Overall** of Buffalo Solar Systems presented his company's community solar farm idea. It would be at no cost to the Village or its residents and is a way to make solar energy available on a voluntary basis. They are looking for interested residents in the village.
- c. Discussion was held on the continued South Main St. drainage problems, residents not receiving STAR rebates, and the Smart Growth Grant.

**4. Minutes – A motion was made** and seconded by Trustees McClain/Brown to approve the minutes of the regular board meeting of November 13, 2018. Motion passed 5-0.

**5. New Business**

- a. **Part-Time Police - A motion was made** and seconded by Trustees McClain/Ninos to extend part-time police coverage 4 hours a week to provide protection to village court. Motion passed 5-0.
- b. **Budget Workshop Dates** –
  - i. Tuesday January 22, 2019 at 8:00 a.m. with department heads bringing their requests
  - ii. Tuesday February 12, 2019 at 8:00 a.m.
  - iii. Tuesday February 26, 2019 at 8:00 a.m. to finalize

**6. Old Business**

- a. **Zoning Code Changes - A motion was made** and seconded by Trustees McClain/Brown to set a public hearing on January 8, 2019 at 7:00 p.m. to vote on changes to the Zoning Code regarding conditions for tiny houses and adjustments to the zoning map. Motion passed 5-0.

**7. Working Groups/Committees**

- a. Town Board Meeting Attendance - 12/13/18 Trustee Ninos will attend.

**8. Reports**

- a. Streets and Water – Trustee Ninos gave a report

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- b. Police – Chief Griffith gave a report
- c. Youth & Recreation/Business Association – Trustee Brown gave a report
- d. Trustee McClain stepped out of the meeting at 9:00 p.m.
- e. Wastewater Treatment Plant – Trustee Gill gave a report
- f. Mayor/Code Enforcement/Fire and Ambulance – Mayor Prophet gave a report
- g. Deputy Mayor/Planning Board – Trustee McClain gave a report

## 9. Public Comment Period –

- a. **Free Parking - A motion was made** and seconded by Trustees Ninos/Brown to decorate parking meters with free parking from December 15, 2018 to January 18, 2019. Motion passed 4-0.
- b. Discussion held on tiny houses and the limit of the number of unrelated people that can reside in a place no matter how large.
- c. Trustee McClain returned to the meeting at 9:37 p.m.

## 10. Finance

- a. **Budget Adjustments – A motion was made** and seconded by Trustees McClain/Ninos to make the following budget adjustments:

1.)	Increase A16204.4400 Vill. Hall Prof Srv. from A2680 Insurance Recoveries-V.Hall Lightning Strike	\$ 13,000.00	
2.)	Increase A10101 Village Board Salaries	\$ 2,400.00	\$
	Decrease A12101 Mayor Salaries (Increase in Deputy Mayor Salary)		2,400.00
3.)	Increase A51102.2100 Capital Equipment	\$ 7,000.00	\$
	Decrease A19904 Contingency Account (Increased cost of Spreader/Hopper)		7,000.00
4.)	Increase A51122 Highway Improvements	\$ 8,100.00	\$
	Decrease A19904 Contingency Account (Increased highway improvement costs)		8,100.00
5.)	Increase A80104 Zoning Expenses	\$ 500.00	\$
	Decrease A73104 Youth Programs (Increased cost of office equipment)		500.00
6.)	Increase FX19104 Unallocated Insurance	\$ 19,500.00	

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Increase G19104 Unallocated Insurance	\$ 19,500.00	\$
Decrease A19104 Unallocated Insurance (To expense insurance costs to appropriate fund)		39,000.00
7.) Increase A13204 Auditing & Accounting	\$ 1,500.00	\$
Decrease A19904 Contingency Account (Increased audit costs, to complete Village AUD documents)		1,500.00
8.) Increase A80204 Planning Expenses	\$ 200.00	\$
Decrease A80204.4408 Planning Training (Increase cost for PBA Secretaries meeting minutes)		200.00
9.) Increase FX83104.4400 Water Admin Prof Svcs.	\$ 15,000.00	\$
Decrease FX962 WF Rsrv for Cap. Expn ds. (Cost associated with new EFC/WIIA Grant)		15,000.00
10.) Increase G81104.4400 Admin. Tech . Services	\$ 2,500.00	\$
Decrease G81302.2100 Sewer Capital Equipment (Cost associated with new EFC/WIIA Grant)		2,500.00

Motion passed 5-0.

b. **Fiscal Summary – A motion was made** and seconded by Trustees Brown/Gill to acknowledge receipt of the November fiscal summary and financial statement. Motion passed 5-0.

c. **Bills Abstract 2019-07 - A motion was made** and seconded by Trustees McClain/Brown to pay bills in the total amount of \$168,560.60 as detailed below and on the abstract list distributed to the board.

1. General Fund \$111,940.76
2. Water Fund \$22,583.59
3. Sewer Fund \$34,036.25

Motion passed 5-0.

**11. Executive Session - A motion was made** and seconded by Trustees McClain/Brown to enter executive session at 9:50 p.m. to discuss matters pertaining to personnel. Motion passed 5-0. No action was taken. **A motion was made** and seconded by Trustees Ninos/Gill to exit executive session at 10:01 p.m. Motion passed 5-0.

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- 12. Superintendent of Public Works – A motion was made** and seconded by Trustees Ninos/Gill to appoint Thomas Costello to the position of Superintendent of Public Works of the Village of Alfred. Motion passed 5-0.
- 13. Salary Increase – A motion was made** and seconded by Trustees Brown/McClain to increase the salary for Classification #0 in the Teamsters Union Contract to \$32.96 per hour effective 12/01/18. Motion passed 5-0.
- 14. Adjournment** – Meeting adjourned at 10:40 p.m.
- 15. Upcoming Meetings**
- a. Next Regular Board meeting Tuesday, January 8, 2019 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk