

# MINUTES – Alfred Village Board of Trustees Meeting

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November 9, 2010

**Present:** Trustees Bowden, Rasmussen, Prophet; Clerk-Treasurer Koegel  
Police Chief O’Grady, Supt. McNulty, CEO Charles Cagle, and approximately 14  
members of the public

**1. Meeting Opening** – Trustee Rasmussen opened the meeting at 7:30 p.m.

**2. Minutes**

- a. **A motion was made** and seconded by Trustees Prophet/Bowden to approve the minutes of the regular meeting of October 14, 2010. All members present were in favor. Motion passed 3-0.

**3. Announcements**

- a. Leaf Pickup – Will continue through November 18<sup>th</sup>.

**4. Guests**

- a. Code Enforcement Officer Charles Cagle was introduced. He presented a Pre-Inspection Checklist to assist landlords in preparing for inspections, for placement in the lobby of the clerk’s office.
- b. NYSEG Representative Brian Hessel - Tree trimming – Mr. Hessel thanked the board for inviting him to attend the meeting, and commended the village for having a tree inventory and being proactive.
  - i. Trimming – Mr. Hessel explained that NYSEG contracts all work, and advised that contractors may be coming through the area to examine circuits in order to bid on next year’s trimming. He has maps available for anyone to see where NYSEG will be, and would be willing to do a ride-through with a village representative in advance of the trimming. The contractors have specs from which to work, which include a 10’ clearance. Of the four circuits that feed Alfred from the Palmiter Substation, one was trimmed this year, toward Almond. The remaining three circuits will be done next year. All are 12 kv circuits, containing a lot of voltage. When a village resident questioned the a minimum 10’ clearance based on prior practice, Mr. Hessel said it has to do with voltage, and he would look into it further. Trustee Rasmussen reported to Mr. Hessel that there is a tree committee, and it would be preferable for them to meet before a contract is awarded.
  - ii. Private Homeowner Trimming/Removal – Mr. Hessel explained that there are occasions where NYSEG has to respond to private homeowner needs, and they are addressed on a priority basis.
- c. Alfred Alive Economic Development Group – Karla Back gave a presentation that described the work of the Alfred Alive Economic Development Group, members of which are: John Ninos Sr., Anne Wenslow, Bob Volk, Kathy Woughter, Peter McClain, Justin Grigg, and Karla Back. She distributed a summary document and explained that the group is now on hold until it is determined what type of organizational structure (private non-profit/village government/combo) will be best utilized/formed to fund and direct ongoing administrative efforts toward economic development, including grant writing and/or administration. Trustee Rasmussen and Mayor Clark will continue village board work on this project for further discussion.
- d. Garbage Service – Superintendent McNulty explained to the public that a separate Casella truck picks up television and computer monitors the 3<sup>rd</sup> Tuesday of each month.

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Some village landlords in attendance stated it would be helpful to have a specific description of construction debris. Trustee Rasmussen said the village would work on clarifying the law and providing information to landlords before the following Tuesday's garbage pickup. A representative from Casella will be contacted by the board and encouraged to attend the December meeting.

## 5. New Business

- a. **Court Audit Engagement** – A motion was made and seconded by Trustees Bowden/Prophet to approve the contract with Elizabeth Schiralli, CPA, for audit of Justice Court 2009-10 in the amount of \$1,000. All members present were in favor. Motion passed 3-0.

## 6. Old Business

- a. **Revenue Discussion** – Alan Littell requested an update on the village revenue discussion with the colleges, and asked if a copy of the letter to the colleges could be published in the newspaper. Trustee Rasmussen reported that the village is still awaiting a response to the October letters that were sent to both college presidents requesting much larger contributions to public safety, and replied that the specific information about what was requested could be made public once the colleges have been given opportunity to take action. She stated the board expects to have a meeting scheduled or a response by the December meeting.
- b. **Fraternities** – Some guests asked if there is communication between Alfred State College and the Village of Alfred about where individuals can live, and where fraternities are allowed to live. Trustee Rasmussen explained to the group that fraternities are permitted by village zoning to reside only in Educational Zones, a topic presently under discussion by the village. An update on this topic is expected to be given at the December board meeting.

## 7. Reports

- a. **Mayor**
- b. **Youth** – Trustee Prophet announced there will be a celebration by Alfred Alive on December 18<sup>th</sup>, further news of which will be publicized by that group.
  - i. **Free Parking** – A motion was made and seconded by Trustees Rasmussen/Bowden to grant free downtown parking to encourage business patronage from December 15, 2010 through January 2, 2011. All members present were in favor. Motion passed 3-0. The Alfred-Almond student parking meter covers will be utilized again this year, with some replacement covers added. Upon request from Christel Rodd, Trustee Prophet agreed to include local home school groups in the invitation to create the covers.
- c. **Tree Committee** – Aaron McGraw will trim trees on Main and University Streets this week.
- d. **Police** – Chief O'Grady reported that the incident level has reduced somewhat.
- e. **Planning and Zoning Board** – Trustee Rasmussen reported that the village hopes to recommend a grant administrator at the December meeting.
- f. **WWTP**
- g. **Streets/Water**
- h. **Housing/Code Enforcement**
- i. **Clerk-Treasurer**

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8. **Working Groups** – Mayor Clark and Trustee Rasmussen will continue working on the Economic Development/Revenue projects.
9. **Budget Adjustments - A motion was made** and seconded by Trustees Prophet/Bowden to transfer \$1,750 in the General Fund from Contingency Account A19904 to Shade Tree Account A85602 for tree trimming, with no overall increase to the General Fund budget. All members present were in favor. Motion passed 3-0.
10. **Bills**
  - a. **A motion was made** and seconded by Trustees Prophet/Rasmussen to approve payment of bills from **Abstract 2011-6** in the total amount of \$92,222.94 as stated in detail below and on the abstract list distributed to the board.
    - i. General Fund \$56,552.74
    - ii. Water Fund \$6,537.77
    - iii. Sewer Fund \$29,132.43
11. **Adjournment** – The meeting was adjourned at 8:50 p.m.
12. **Upcoming Meetings**
  - a. Next Regular Board meeting Tuesday, December 14, 2010 at 7:30 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer