

# MINUTES – Alfred Village Board of Trustees Meeting

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June 12, 2012

**Present:** Mayor Clark; Trustees Bowden, Dosch, Rasmussen, Prophet; Clerk-Treasurer Koegel; Police Chief O’Grady, Code Enforcement Officer Cagle, Planning Board Chair Wenslow, 13 members of the public and 2 members of the press

1. **Meeting Opening** –Mayor Clark opened the meeting at 7:04 p.m.
2. **Community Discussion** – Village Trustees and officials met with the public and discussed items of interest. Some of the topics included: Zoning Law Amendment: Congregate Housing; Wastewater Treatment bonds; Village Band; Rental Property Inspection; New York Main Street Grant; Complete Streets Mini grant; Election Polling Sites; Village Website.
3. **Minutes** –
  - a. A motion was made and seconded by Trustees Bowden/Prophet to approve the minutes of the Public Hearing and Regular Meeting of May 8, 2012 as written. Motion passed 5-0.
  - b. A motion was made and seconded by Trustees Bowden/Dosch to approve the minutes of the Special Meeting of May 18, 2012 as written. Motion passed 5-0.
4. **Guests** –
  - a. **Fire Department Convention** - Bob Pipal from A.E. Crandall
    - i. **Firematics Competition** – **A motion was made** and seconded by Trustees Prophet/Bowden to close W. University St. from Mill to Main on the evenings of July 12 and July 13 from 5 p.m. until complete. Motion passed 5-0.
    - ii. **Fire Dept. Convention Parade** – **A motion was made** and seconded by Trustees Prophet/Dosch to close Main Street for the Fireman’s Parade on July 14<sup>th</sup> from 6:30pm – 8:30 p.m. Motion passed 5-0.
5. **New Business**
  - a. **NYMS Grant** –
    - i. **23 North Main St.** - **A motion was made** and seconded by Trustees Bowden/Prophet to approve contract with Stan Wisniewski and Affordable Painting Co., Sign Language, Hayes Canvas Works and Cornerstone Electrical in the amount of \$9,160.00 and grant reimbursement of \$6,870.00 for awning, exterior painting, light fixtures and sign work as detailed on the attached list. Motion passed 5-0.
    - ii. **27 North Main St.** - **A motion was made** and seconded by Trustees Dosch/Rasmussen to approve contract with Stan Wisniewski and Affordable Painting Co. in the amount of \$2,125.00 and grant reimbursement of \$1,593.75 for exterior painting. Motion passed 5-0.
    - iii. **15 North Main St.** - **A motion was made** and seconded by Trustees Dosch/Rasmussen to approve contract with Cindy Fraser and Airvent Aluminum in the amount of \$4,950.00 and grant reimbursement of \$3,712.50 for awning replacement. Motion passed 5-0.
  - b. **Planning Board Membership Changes** – **A motion was made** and seconded by Trustees Bowden/Dosch to accept, with regrets, the resignation of Charlotte Rice from the Planning Board. Motion passed 5-0. **A motion was made** and seconded by Trustees

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---

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Bowden/Prophet to transfer Sherman Clarke from alternate to permanent member of the Planning Board. Motion passed 5-0. **A motion was made** and seconded by Trustees Rasmussen/Bowden to appoint Marc Agnello as alternate member of the Planning Board. Motion passed 5-0.

- c. **WWTP Digester Cover \$600,000 Project Completion** – **A motion was made** and seconded by Trustees Dosch/Prophet to approve the completion of the USDA \$600,000 WWTP Digester Cover Project. Motion passed 4-1.
- d. **WWTP Improvements \$250,000 Bond Resolution** – The bond authorization for the project just closed was originally in the amount of \$800,000, and the Village completed it at \$600,000 in order to conduct a separate borrowing independent of the USDA process. A new independent bond authorization has been prepared for the remaining improvements necessary at the Wastewater Treatment Plant. **A motion was made** and seconded by Trustees Dosch/Bowden to choose a 6-year borrowing period for a new \$250,000 bond. Motion passed 5-0.
  - i. **Fiscal Services** – **A motion was made** and seconded by Trustees Rasmussen/Dosch to accept the fiscal services proposal dated May 17, 2012 for the \$250,000 bond resolution. Motion passed 5-0.
- e. **Employee Handbook** – **A motion was made** and seconded by Trustees Dosch/Rasmussen to revise the Employee Benefits Section 1b to remove the following exclusions: Articles 12, 19 and 20. Motion passed 5-0.
- f. **Anti-Noise and Public Peace and Order Laws** – **A motion was made** and seconded by Trustees Bowden/Prophet to set a public hearing at 7:15 p.m. on July 10, 2012 on changing the fee structure of these laws. Motion passed 5-0.

## 6. Reports

- a. **Planning and Zoning** – Trustee Rasmussen gave the report.
  - b. **Streets & Water** – Trustee Dosch gave the report.
  - c. **Wastewater Treatment Plant** – Trustee Bowden gave a written report in advance of the meeting.
  - d. **Housing and Code Enforcement** - Trustee Rasmussen gave the report.
  - e. **Youth and Recreation** – Trustee Prophet gave the report.
  - f. **Police** – Chief O’Grady gave a written report in advance of the meeting.
  - g. **Clerk-Treasurer** – Clerk-Treasurer Koegel gave a written report in advance of the meeting.
7. **Executive Session** – **A motion was made** and seconded by Trustees Prophet/Bowden to enter into Executive Session to discuss collective bargaining negotiations. Motion passed 5-0. No action was taken. A motion was made by Trustees Bowden/Prophet to leave Executive Session. Motion passed 5-0.
  8. **Water/Sewer Billing – Account S496** – **A motion was made** and seconded by Trustees Dosch/Prophet to waive the remaining balance on this account per owner request, approximately \$1,500, due to long-term misread of meter. Motion passed 5-0. Trustee Dosch agreed to write a letter to the owner to convey the board decision.
  9. **Fiscal Summary** – The year-end fiscal summary will be distributed by the end of July.

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---

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10. **Budget Adjustments** – **A motion was made** and seconded by Trustees Bowden/Rasmussen to approve the final budget adjustments to close the fiscal year as described below and on the adjustment distributed to the board. Motion passed 5-0.
  - a. General Fund \$1,737.94 overall increase due to insurance recovery; court grant
  - b. Water Fund \$0 net change
  - c. Sewer Fund \$0 net change
11. **Bills** – **A motion was made** and seconded by Trustees Rasmussen/Prophet to approve payment of the following. Motion passed 5-0.
  - a. **Abstract 2012-12B** in the total amount of \$65,769.99 as detailed below and on the abstract list distributed to the board.
    - i. General Fund \$23,290.79
    - ii. Water Fund \$9,752.75
    - iii. Sewer Fund \$31,715.17
    - iv. Capital Projects Fund (WWTP Project) \$1,011.28
  - b. **Abstract 2013-1** in the total amount of \$57,449.56 as detailed below and on the abstract list distributed to the board.
    - i. General Fund \$11,581.16
    - ii. Water Fund \$3,362.67
    - iii. Sewer Fund \$4,341.79
    - iv. Capital Projects Fund (WWTP Project) \$38,163.94
12. **Adjournment** – The meeting was adjourned at 9:37 p.m.
13. **Upcoming Meetings**
  - a. The next regular board meeting will be July 10, 2012 at 7:30 p.m. following a Public Hearing at 7:15 p.m.

Respectfully submitted,

Kathryn L. Koegel, Clerk-Treasurer