

# MINUTES – Alfred Village Board of Trustees Meeting

## October 10, 2017

**Present:** Mayor Grigg, Trustees Ninos, McInnes and Prophet; ASC Student Liaison Grant Tinker; AU Student Liaison Justin Fossum; Clerk Hasper; Police Chief Griffith; and approximately 7 members of the public.

- 1. Meeting Opening** – Mayor Grigg opened the meeting at 7:30 p.m.
- 2. Announcements**
  - a. Leaf Pickup – October 16 - November 9. Leaves should be placed between curb and sidewalk or along the shoulder of non-curbed areas; not in bags.
- 3. Guests** – Gratitude was expressed for the great work picking up garbage that the Greek students have been doing each weekend.
- 4. Minutes – A motion was made** and seconded by Trustees Ninos/Prophet to approve the minutes of the regular board meeting held September 12, 2017. Motion passed 4-0.
- 5. New Business**
  - a. **Office Intern – A motion was made** and seconded by Trustees Prophet/McInnes to extend Emily Smith as Village office intern for 8 hours per week at \$12.00 per hour through May 31, 2018. Motion passed 4-0.
  - b. **Trick or Treat Hours – A motion was made** and seconded by Trustees Prophet/Ninos to set Trick or Treat hours for Tuesday, Oct. 31 from 6-8pm. Motion passed 4-0.
  - c. **Trick-or-Treat Parking – A motion was made** and seconded by Trustees Prophet/McInnes to allow parking on both sides of Sayles St. and Pine Hill Dr. from 5pm – 9pm on October 31, 2017 to facilitate trick-or-treat activities. Motion passed 4-0.
  - d. **Election Resolution – A motion was made** and seconded by Trustees Prophet/McInnes to designate the following offices to be filled: Trustee for a term of 2 years to succeed Becky Prophet, Trustee for a term of 2 years to succeed Andrew McInnes. Motion passed 4-0.
  - e. **Seventh Day Baptist Church Parking Lot Agreement – A motion was made** and seconded by Trustees Prophet/Ninos to approve renewing the 3-year agreement with the Seventh Day Baptist Church for parking lot use as per attached. Motion passed 4-0.
- 6. Working Groups** – Alfred Town Board Meeting: Trustee Ninos will attend the October 12<sup>th</sup> meeting and Mayor Grigg will attend the November 9<sup>th</sup> meeting.
- 7. Reports**
  - a. Mayor – Mayor Justin Grigg gave a report
  - b. Streets and Water – Trustee Ninos gave a report
  - c. Wastewater Treatment – Trustee McInnes gave a report
  - d. Youth & Recreation /Fire & Ambulance – Trustee Prophet gave a report

MINUTES – Alfred Village Board of Trustees Meeting  
October 10, 2017

e. Police – Chief Griffith gave a report

**8. Public Comment Period** – Glen St paving was discussed.

**9. Finance**

**a. Budget Adjustments:**

**i. A motion was made** and seconded by Trustees Prophet/Ninos to:

1. increase A11104.4400 Court Professional Services \$49.00
2. decrease A11104.4100 Court Supplies \$49.00  
(for court document destruction)

Motion passed 4-0.

**ii. A motion was made** and seconded by Trustees Prophet/Ninos to:

1. increase A13251.1400 Clerk Part-time \$1800.00
2. decrease A90608 Medical Insurance \$1800.00
3. increase FX83101.1400 Water Admin Part-time \$700.00
4. decrease FX90608 Medical Insurance \$700.00
5. increase G81101.1400 Sewer Admin Part-time \$700.00
6. decrease FX90608 Medical Insurance \$700.00  
(adjustments for temporary Village Office intern)

Motion passed 4-0.

**b. Fiscal Summary - A motion was made** and seconded by Trustees McInnes/ Prophet to acknowledge receipt of the September fiscal summary and financial statement. Motion passed 4-0.

**c. Bills: Abstract 2018-5 - A motion was made** and seconded by Trustees Prophet/Ninos to pay bills in the total amount of \$62,062.70 as detailed below and on the abstract list distributed to the board.

- 1 General Fund \$24,416.97
- 2 Water Fund \$6,732.59
- 3 Sewer Fund \$30,913.14

Motion passed 4-0.

**10. Adjournment - A motion was made** and seconded by Trustees Ninos/ Prophet to adjourn the meeting at 8:50 p.m. Motion passed 4-0.

**11. Upcoming Meetings**

a. Next Regular Board meeting Tuesday, November 14, 2017 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk