

**ALFRED VILLAGE PLANNING BOARD
REGULAR MEETING –VILLAGE HALL
October 3, 2013 - 7:30PM**

Members present: Anne Wenslow (Chair), Matt Katz, Peter McClain, Peg Prisco

Members excused: Sherman Clarke, Liz Cronin

Others present Virginia Rasmussen, Jason Rodd, Chuck Cagle, Dawn & Peter Mormino

The meeting was called to order at 7:30pm by Chair Wenslow.

I - **Approval of the minutes of the April 11, 2013 regular meeting:** Anne moved to approve the minutes with spelling corrections, Matt seconded, and unanimously approved.

II – **Applications:**

2013-011 (7 Hill St): Peg moved to accept the application as submitted. Matt seconded. Unanimously approved.

2013-012 (174 N. Main St): Discussion regarding the size and material for proposed driveways occurred. CEO Cagle stated neither would not exceed 20 feet in width. Matt motioned to approve the application with the notation that the parking area should not exceed 20 feet in width. Peg seconded. Unanimously approved.

III – **Public Comments**

No public comments presented.

IV – **Other Business**

A: CEO Report – CEO Cagle reported to the board that inspections must occur when units are vacant. Additionally, building permits are required for roof replacements.

B: Trustee’s Report – Trustee Rasmussen mentioned an upcoming meeting including herself, CEO Cagle and several land owners scheduled for the end of October. The Board of Trustees is considering a proposal to address parking in front lawns through the Housing Code which will permit such a parking arrangement within E-1 and R-1 unless the location of a vehicle in a front yard becomes habitual.

C: Congregate Housing – Matt and Peter outlined the differences in their two proposals. Discussion about the differences occurred with consensus opinion that the differences were specific to the differences in proposed overlay zones. Peg moved that both proposals be sent to the Board of Trustees as written. Peter seconded. Unanimously approved.

D: Resizing the AVPB – The board agreed that we would prefer to remain at 7 members with 1 alternate. Chair Wenslow will report that opinion to Mayor Grigg.

V – **Announcements & Concerns**

No discussion

The meeting was adjourned at 10:05 pm.

The next regular meeting is scheduled for November 7, 2013 at 7:30pm at the Village Hall.

Respectfully submitted,

Peter M. McClain, Acting Secretary