

**Alfred Village Planning Board
July 5, 2012 Regular Meeting
7:30 pm, Village Hall**

Members present: Anne Wenslow (Chair), Marc Agnello (Alternate), David DuBois, Justin Grigg, Peter McClain

Members excused: Liz Cronin, Peg Prisco, Sherman Clarke

Others present: Amanda Burns, Chuck Cagle, Virginia Rasmussen, Sharron Smith

A. Wenslow called the meeting to order at 7:30 PM. For the duration of this meeting Marc Agnello is substituting for a regular member.

I. Approval of the minutes of the June 7, 2012 Regular Meeting

The minutes were reviewed and the following changes were made. The first three sentences of the first paragraph of II.B. were replaced with "A. Griffin presented an application for a general permit for continued work on Klan Alpine and for home occupation at 61 South Main Street." The second sentence of the last paragraph of II.B. was changed to: "In their review of application 2012-009, we encourage the ZBA to discuss and record for the record whether the variance meets the four conditions listed in section 106.00C in the zoning law."

P. McClain moved to approve the minutes as revised, seconded by D. DuBois. Motion passed unanimously.

II. Applications:

2012-14, John Ninos Sr. - 17 N Main conversion of 3rd floor dance studio to apartments
It was determined this project (commercial to residential in B1) does not need Board approval.

2012-11, Stan Wisniewski - 23 N Main sign permit
This permit was considered a part of the existing application for the façade improvements at 23 N Main as a new sign is a component of that work. D. DuBois moved to approve the application as submitted contingent upon payment of the associated permit fee. P. McClain seconded. Motion passed unanimously.

III. Public Comment:

S. Smith requested information about the Planning Board be strengthened on the Village web site. Additional information requested included how members are solicited, selected and placed on the Board as well as a summary of the Board's mission and purpose. She thought this would increase the transparency of the Board's actions. The Board agreed with these comments and noted the place to begin is the definition of "Planning Board" on page 73 of the Village Zoning Law.

IV. Other Business

A. CEO Report

The report was reviewed and the Board expressed another round of thanks to Chuck for all his work.

B. Trustee's Report

Trustee V. Rasmussen noted the Village Board has been discussing updates to the Village web site with the goal of making it more 'citizen friendly'. Maps may be included. Money is available to pay for improvements though it may also be approached as a class project for College or University undergraduates.

C. NY Main Street Grant

J. Grigg provided an update on the exciting progress of the many ongoing projects. Things are in full swing and much work is expected to be complete by the local contract deadline at the end of the month (July 31).

D. Other

Chair Wenslow reminded the Board there will not be a meeting in August, however there is a Zoning Board of Appeals hearing July 18th at 7 PM to review application 2012-009 (61 S Main).

The next regular meeting of the Alfred Village Planning Board is scheduled for September 6, 2012 at 7:30 p.m.

The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Justin Grigg, Acting Secretary