

MINUTES – Alfred Village Board of Trustees Meeting

November 14, 2017

Present: Deputy Mayor McClain, Trustees Ninos, McInnes and Prophet; ASC Student Liaison Grant Tinker; AU Student Liaison Justin Fossum; Clerk Hasper; Police Chief Griffith; and approximately 15 members of the public.

1. Meeting Opening – Deputy Mayor McClain opened the meeting at 7:35 p.m.

2. Announcements

- a. Justin Grigg has resigned as Mayor due to personal reasons. Thanks was extended to him for all he has accomplished for the Village as Mayor.

3. Guests

- a. Armstrong Telecommunications – Kirk Beaver, general manager, shared his company’s current project extending broadband internet access to portions of Western New York previously underserved by other providers. The work will pass through the Village to outlying areas.
- b. The Town of Alfred is postponing the revaluation of properties due to the illness of the current assessor.
- c. Complaints were voiced regarding the timeliness of planning board minutes online and garbage service.

4. Minutes – A motion was made and seconded by Trustees McInnes/Prophet to approve the minutes of the regular board meeting held October 10, 2017. Motion passed 4-0.

5. New Business

- a. **Board Discussion on Mayor Position** – After discussion and NYCOM counsel concerning the Mayor position, the board agreed to continue as the Village has been functioning for the past week since Mayor Grigg’s resignation with Deputy Mayor Peter McClain performing the duties and functions of the mayor until the March elections. **A motion was made** and seconded by Trustees McInnes/Ninos to fund the deputy mayor’s position at the mayoral salary until the installment of a new mayor. Motion passed 4-0.
- b. **Election Resolution** - **A motion was made** and seconded by Trustees Prophet/Ninos to designate the following offices to be filled: 1 Trustee for a term of 2 years to succeed Becky Prophet, 1 Trustee for a term of 2 years to succeed Andrew McInnes, 1 Mayor to fill a vacancy (1 year term). The motion passed by roll call vote as follows:
 1. Deputy Mayor McClain – Aye
 2. Trustee McInnes – Aye
 3. Trustee Prophet – Aye
 4. Trustee Ninos - Aye
- c. **Report of Unpaid Taxes** - **A motion was made** and seconded by Trustees Ninos/McInnes to acknowledge receipt of Account of Unpaid Taxes in the amount of \$19,616.40 and certify that the account is accurate. Motion passed 4-0.

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- d. **Board Discussion on Water Bill Late Fee Schedule** – Discussion on the timing of the late fees and shut offs. Exact language for the change will be brought to the board next month.

6. Reports

- a. Police – Chief Griffith gave a report
- b. Streets and Water – Trustee Ninos gave a report
- c. Wastewater Treatment – Trustee McInnes gave a report
- d. Youth & Recreation /Fire & Ambulance – Trustee Prophet gave a report
- e. Deputy Mayor/Code Enforcement/Planning Board – Deputy Mayor McClain gave a report

- 7. **Public Comment Period** – Comments were made concerning tree planting and thanks to those who worked on AU main meter situation.

8. Finance

- a. **Fiscal Summary – A motion was made** and seconded by Trustees Prophet/McInnes to acknowledge receipt of the October fiscal summary and financial statement. Motion passed 4-0.
- b. **Bills: Abstract 2018-6 – A motion was made** and seconded by Trustees Prophet/Ninos to pay bills in the total amount of \$171,384.60as detailed below and on the abstract list distributed to the board.
 - 1. General Fund \$145,973.18
 - 2. Water Fund \$7,148.90
 - 3. Sewer Fund \$18,262.52Motion passed 4-0.

- 9. **Executive Session – A motion was made** and seconded by Trustees Ninos/McInnes to enter into executive session at 9:40 pm to discuss the employment history of a particular person. No action was taken. **A motion was made** and seconded by Trustees Prophet/Ninos to exit executive session at 9:55 pm.

- 10. **Employee Handbook - A motion was made** and seconded by Trustees Prophet/Ninos to approve amended Employee Handbook Benefits Section as distributed by Clerk Hasper. Motion passed 4-0.

- 11. **Adjournment - A motion was made** and seconded by Trustees Ninos/ Prophet to adjourn the meeting at 10:30 p.m. Motion passed 4-0.

12. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, December 12, 2017 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk