

MINUTES – Alfred Village Board of Trustees Meeting

December 12, 2017

Present: Deputy Mayor McClain, Trustees Ninos, McInnes and Prophet; Clerk Hasper; Police Chief Griffith; and approximately 6 members of the public.

- 1. Meeting Opening** – Deputy Mayor McClain opened the meeting at 8:14 p.m. following a community meeting.
- 2. Minutes – A motion was made** and seconded by Trustees Prophet/Ninos to approve the minutes of the regular board meeting held November 14, 2017. Motion passed 4-0.
- 3. New Business**
 - a. **Water Bill Late Fee Schedule** – Discussion on adjusting the dates a penalty is charged and water service is terminated. **A motion was made** and seconded by Trustees Prophet/McInnes to set a public hearing on Local Law 2018-1 Collection of Water Bills and Sewer Rentals for the Village of Alfred, NY on January 9, 2018 at 7:15 p.m. Motion passed 4-0.
 - b. **WWTP Temporary Part-Time Employment** – **A motion was made** and seconded by Trustees McInnes/Ninos to hire Blake Matacale as temporary part-time laborer at the Waste Water Treatment Plant beginning December 18, 2017 at \$14.00 per hour. This is due to Tom Costello being off on workmen’s compensation with a back injury. Motion passed 4-0.
 - c. **Garbage Contract** - **A motion was made** and seconded by Trustees Prophet/Ninos to authorize solicitation of Garbage Bid Specifications for the current level of service plus monthly large trash collection, to be opened at the regular board meeting of February 13, 2018. Additionally, requests should include figures for both a one year and three year contract. Motion passed 4-0.
- 4. Budget Workshops** – The first budget Workshop will be held January 23, 2018 at 8:00 a.m. at the Village Hall.
- 5. Reports**
 - a. Police – Chief Griffith gave a report
 - b. Streets and Water – Trustee Ninos gave a report
 - c. Wastewater Treatment – Trustee McInnes gave a report
 - d. Youth & Recreation /Fire & Ambulance – Trustee Prophet gave a report
 - e. Deputy Mayor/Code Enforcement/Planning Board – Deputy Mayor McClain gave a report
- 6. Public Comment Period** – Students offered to help Trustee Prophet cover and decorate the parking meters for the holiday season.
- 7. Finance**
 - a. **Budget Adjustments**
 - i. **A motion was made** and seconded by Trustees McInnes/Ninos to:
 1. increase A10101 Village Board Salaries \$2140.00
 2. decrease A12101Mayor Salary \$2140.00

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(deputy mayor receiving mayoral salary during mayoral vacancy)

Motion passed 4-0.

ii. **A motion was made** and seconded by Trustees Ninos/Prophet to:

1. increase A90158 Police Retirement \$19,148.00
2. decrease A19904 Contingency \$19,148.00
3. increase A90108 State Retirement \$911.00
4. decrease A19904 Contingency \$911.00

(New York State and Local Retirement System)

Motion passed 4-0.

b. **Fiscal Summary – A motion was made** and seconded by Trustees Ninos/McInnes to acknowledge receipt of the November fiscal summary and financial statement. Motion passed 4-0.

c. **Bills: Abstract 2018-7 – A motion was made** and seconded by Trustees Prophet/McInnes to pay bills in the total amount of \$162,601.68 as detailed below and on the abstract list distributed to the board.

1. General Fund \$113,810.74
2. Water Fund \$19,460.27
3. Sewer Fund \$29,330.67

Motion passed 4-0.

8. Adjournment - A motion was made and seconded by Trustees Prophet/Ninos to adjourn the meeting at 10:10 p.m. Motion passed 4-0.

9. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, January 9, 2018 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk