

MINUTES – Alfred Village Board of Trustees Meeting

September 11, 2018

Present: Mayor Prophet, Trustees McClain, Ninos, Gill and Brown; Clerk Hasper; Police Chief Griffith; and approximately 8 members of the public.

1. Meeting Opening – Mayor Prophet opened the meeting at 7:30 p.m.

2. Announcements

- a. Two bond resolutions regarding water and sewer infrastructure improvements were passed. The public can voice any concerns regarding them for the 30 days following passage.
- b. September 15th there will be a walk in honor of Zoe Coombs and Martha Mueller.
- c. The Village Hall bell tower was hit by lightning on August 8th. Insurance is covering the repairs being made to the building.

3. Guests

- a. Ongoing water drainage problems on South Main St., sidewalk maintenance and the upcoming primary were discussed.

4. Minutes – A motion was made and seconded by Trustees Brown/Gill to approve the minutes of the regular board meeting of July 10, 2018 and the special board meetings of July 11, 2018 and August 27, 2018. Motion passed 5-0 with the correction of replacing the words "Trustee Prophet" with the words "Mayor Prophet" in the roll call votes.

5. New Business

- a. **Snow and Ice Contract** - **A motion was made** and seconded by Trustees McClain/Ninos to approve the 2018/2019 extension of Snow and Ice Contract with NYSDOT. Motion passed 5-0.
- b. **Bonfire Request** - **A motion was made** and seconded by Trustees Brown/Ninos to approve a request from Janet Marble, Alfred University Assistant Director of Alumni Engagement to hold a bonfire during Homecoming weekend on Friday September 21, 2018 from 8 -10 p.m. on the Brick lawn of AU campus with the A E Crandall Fire Department on standby. Motion passed 5-0.
- c. **Planning Board Chair Appointment** – tabled at this time.
- d. **Bond Counsel Services and Billing Arrangements** – **A motion was made** and seconded by Trustees McClain/Brown to resolve, that Hodgson Russ LLP is hereby appointed Bond Counsel for the Village's sewer and water projects, initiated in 2018, pursuant to the terms set forth in the engagement letter as presented. Motion passed 5-0.
- e. Mayor Prophet presented a proclamation to acknowledge and celebrate the efforts of Alan Griffin in renovating and maintaining many of the historic houses in the Village of Alfred. No action taken.

6. Working Groups/Committees

- a. Town Board Meeting Attendance - 9/13/18 Trustee Ninos will attend.

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7. Reports

- a. Waste Water Treatment Plant – Trustee Gill gave a report
- b. Mayor/Code Enforcement/Fire and Ambulance – Mayor Prophet gave a report
- c. Deputy Mayor/Planning Board – Trustee McClain gave a report
- d. Streets and Water – Trustee Ninos gave a report
- e. Police – Chief Griffith gave a report
- f. Youth & Recreation/Business Association – Trustee Brown gave a report

8. Public Comment Period – Potential contractors for the bell tower repair, separating the wants from needs in work being done and the possibility of using volunteer workers for jobs such as emptying garbage cans was discussed.

9. Finance

a. Budget Adjustments:

i. **A motion was made** and seconded by Trustees McClain/Ninos to:

1. increase G81304.4710 Sewer Sludge \$5,000.00
2. decrease G962 Sewer Reserves \$5,000.00

(for sludge hauling)

Motion passed 5-0.

b. **Fiscal Summary – A motion was made** and seconded by Trustees McClain/Ninos to acknowledge receipt of the July and August fiscal summaries and financial statements. Motion passed 5-0.

c. **Bills Abstract 2019-03 - A motion was made** and seconded by Trustees Ninos/Gill to pay bills in the total amount of \$72,475.86 as detailed below and on the abstract list distributed to the board.

1. General Fund \$27,167.34
2. Water Fund \$30,275.28
3. Sewer Fund \$15,033.24

Motion passed 5-0.

10. Bills Abstract 2019-04 - A motion was made and seconded by Trustees McClain/Brown to pay bills in the total amount of \$166,556.04 as detailed below and on the abstract list distributed to the board.

1. General Fund \$142,455.61
2. Water Fund \$6,088.37
3. Sewer Fund \$18,012.06

Motion passed 5-0.

11. Executive Session - A motion was made and seconded by Trustees Ninos/Gill to enter executive session to discuss matters pertaining to personnel. Motion passed 5-0. No

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action was taken. **A motion was made** and seconded by Trustees McClain/Ninos to exit executive session. Motion passed 5-0.

12. Employee Promotion – A motion was made and seconded by Trustees Brown/Gill to move Bryan Dodge from Classification #2 to Classification #3 per teamster's union contract effective September 17, 2018. Motion passed 5-0.

13. Early Retirement Incentive Program - A motion was made and seconded by Trustees McClain/Brown to approve an Early Retirement Incentive Program. Motion passed 5-0.

14. Department Consolidation - A motion was made and seconded by Trustees Ninos/Brown to consolidate the Waste Water Treatment department and the Streets and Water department effective January 1, 2019. The board will conduct interviews for the supervisor of the consolidated department to be completed by October 9, 2018. Motion passed 5-0.

15. The Village board agreed on the Proclamation for Alan Griffin.

16. Adjournment – A motion was made by Trustee Gill to adjourn meeting.

17. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, October 9, 2018 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk