

# MINUTES – Alfred Village Board of Trustees Meeting

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May 14, 2019

**Present:** Mayor Becky Prophet, Deputy Mayor McClain, Trustees Gill, Brown and Ninos; Clerk Hasper; Police Chief Griffith; and approximately 6 members of the public.

## **Community Meeting held from 6:30-7:50 p.m.**

- 1. Meeting Opening** – Mayor Prophet opened the meeting at 7:50 p.m.
- 2. Guests** – A. E. Crandall president Rebecca Weaver Hamm shared information regarding Allegany County Emergency Medical Services newly implemented plan and concerns over these actions, ambulance response time and the effects on village residents.
- 3. Minutes – A motion was made** and seconded by Trustees Ninos/McClain to approve the minutes of the organizational meeting and budget workshop of April 2, 2019, the minutes of the public hearing on the 2019-2020 Budget of April 9, 2019, the minutes of the public hearing on Local Law 2019-2 Open Containers of April 9, 2019 and the minutes of the regular board meeting of April 9, 2019. Motion passed 5-0.
- 4. New Business**
  - a. **Summer Employment** – **A motion was made** and seconded by Trustees McClain/Ninos to hire Hunter Davis, Tyler Bossard, and Ryan Kellogg in the Department of Public Works as temporary full-time summer laborers at a rate of \$12.00 per hour effective May 15, 2019. Motion passed 5-0.
  - b. **2019 Property Tax Levy** – **A motion was made** and seconded by Trustees McClain/Gill authorize Clerk Hasper to extend and carry out upon the roll \$522,467 in property tax to be levied against each parcel of real property. Motion passed 5-0.
  - c. **Municipal Solutions** – **A motion was made** and seconded by Trustees Brown/Ninos to authorize Mayor Becky Prophet to sign Amendment No.2 to the Contract Dated July 26, 2018, Sewer System Improvements Project with Municipal Solutions. (roll call vote).
    1. Mayor Prophet – Aye
    2. Deputy Mayor McClain – Aye
    3. Trustee Brown – Aye
    4. Trustee Gill – Aye
    5. Trustee Ninos – AyeMotion passed 5-0.
  - d. **Municipal Solutions** – **A motion was made** and seconded by Trustees McClain/Ninos to authorize Mayor Becky Prophet to sign Amendment No.2 to the Contract Dated July 26, 2018, Water System Improvements Project with Municipal Solutions. (roll call vote).
    1. Mayor Prophet – Aye
    2. Deputy Mayor McClain – Aye
    3. Trustee Brown – Aye
    4. Trustee Gill – Aye
    5. Trustee Ninos – Aye

# MINUTES – Alfred Village Board of Trustees Meeting

May 14, 2019

Motion passed 5-0.

- e. **Richardson, Pullen Buck Retainer Agreement** – A motion was made and seconded by Trustees McClain/Brown to authorize Mayor Becky Prophet to sign the retainer agreement with attorneys at law Richardson, Pullen, Buck. Motion passed 5-0.
- f. **Garbage Fees on Laundry Only Accounts** – After discussion, the board determined that accounts that are strictly laundry in apartment buildings will not be charged the garbage fees.

## 5. Reports

- a. Public Works – Trustee Ninos gave a report
- b. Police – Chief Griffith gave a report
- c. Youth & Recreation/Business Association – Trustee Brown gave a report
- d. Village Hall – Trustee Gill gave a report
- e. Mayor/Fire & Ambulance Dept/Code Enforcement - Mayor Prophet gave a report
- f. Deputy Mayor/Planning Board – Trustee McClain gave a report

## 6. Finance

- a. **Budget Adjustments - A motion was made** and seconded by Trustees McClain/Brown to make the following budget adjustments:

1.)	Increase A13204 Auditing & Accounting	\$	5,375.00	
	Decrease A11104.4100 Court Supplies	\$	385.00	
	Decrease A11104.4206 Court Telephone	\$	170.00	
	Decrease A11104.4400 Court Prof. Ser.	\$	100.00	
	Decrease A11104.4408 Court Training	\$	200.00	
	Decrease A11104.4410 Court Computer Srv	\$	950.00	
	Decrease A11104.4600 Court Main.	\$	50.00	
	Decrease A13554 Assessment Exp.	\$	133.00	
	Decrease A14501 Elections-Wages	\$	170.00	
	Decrease A14504 Election Expenses	\$	475.00	
	Decrease A16204.4205 V. Hall Electric	\$	1,694.00	
	Decrease A16204.4400 V. Hall Prof Svc.	\$	1,048.00	
	(Cost of Prior Year Audit and Current Year)			
2.)	Increase A14201 Attorney Fees	\$	1,600.00	
	Decrease A14204 Attorney Expenses	\$	300.00	
	Decrease A19904 Contingency Account	\$	1,300.00	
3.)	Increase A13254.4206 Clk- Trs. Telephone	\$	6.00	

# MINUTES – Alfred Village Board of Trustees Meeting

May 14, 2019

Increase A13254.4400 Clk- Trs. Prof Srv.	\$	148.00	
Increase A13254.4408 Clk- Trs. Training	\$	54.00	
Decrease A16204.4205 V. Hall Prof Svc.			\$ 208.00
	\$		
4.) Increase 16202 Building Equipment		12,065.00	
**Use Income from A2680 Insurance Recoveries			
5.) Increase A31201.1100 Police Overtime	\$	5,787.00	
Decrease A31201 Police-Other			\$ 5,787.00
6.) Increase A31204.4203 Police Gasoline	\$	267.00	
Increase A31204.4206 Police Telephone	\$	287.00	
Increase A31204.4410 Police Computer Svc	\$	927.00	
Decrease A31202 Police Equipment			\$ 1,481.00

Motion passed 5-0.

- b. **Fiscal Summary – A motion was made** and seconded by Trustees McClain/Ninos to acknowledge receipt of the April fiscal summary and financial statement. Motion passed 5-0.
- c. **Part-Time Employee Pay Increases - A motion was made** and seconded by Trustees Brown/Gill to approve part-time employee pay increases, per the 2019-20 budget schedules previously approved by the Board, effective June 1, 2019: Code Enforcement Officer (2%), Village Treasurer, Clerk and Office Aid (2.5% increase). Motion passed 5-0.
- d. **Bills Abstract 2019-12 - A motion was made** and seconded by Trustees McClain/Ninos to pay bills in the total amount of \$116,029.43 as detailed below and on the abstract list distributed to the board.

1. General Fund \$63,614.18
2. Water Fund \$8,014.13
3. Sewer Fund \$ 44,392.00
4. Capital Projects \$9.12

Motion passed 5-0.

7. **Executive Session - A motion was made** and seconded by Trustees Brown/Ninos to enter executive session to discuss Teamster union contract negotiations. Motion passed 5-0. No action was taken. **A motion was made** and seconded by Trustees McClain/Ninos to exit executive session at 10:03. Motion passed 5-0.

8. **Adjournment – A motion was made** by Trustee Brown to adjourned at 10:04 p.m. Motion passed 5-0.

## 9. Upcoming Meetings

MINUTES – Alfred Village Board of Trustees Meeting  
May 14, 2019

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- a. Next Regular Board meeting Tuesday, June 11, 2019 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk