

MINUTES – Alfred Village Board of Trustees Meeting

January 14, 2020

Present: Mayor Becky Prophet, Trustees Brown, Gill, McClain and Ninos; Treasurer Slade; Police Chief Griffith and approximately 6 members of the public.

- 1. Meeting Opening** – Mayor Prophet opened the meeting at 7:29 p.m.
- 2. Announcements** –
 - a. Republican Caucus will be held January 21, 2020 at 7:00 p.m. in the Village Hall
 - b. Democratic Caucus will be held January 28, 2020 at 7:00 p.m. in the Village Hall
- 3. Guests** – Comments were received concerning Armstrong Cable, if Village residents can connect to their service and ground cables.
- 4. Minutes – A motion was made** and seconded by Trustees McClain/Gill to approve the minutes of the regular board meeting of December 10, 2019. Motion passed 5-0.
- 5. New Business**
 - a. **Municipal Solutions** – **A motion was made** and seconded by Trustees McClain/Brown to authorize Mayor Becky Prophet to sign the December 9, 2019 Amendment #4 to the Contract Dated July 26, 2018, Water System Improvements Project with Municipal Solutions. (roll call vote).
 1. Mayor Prophet – Aye
 2. Deputy Mayor McClain – Aye
 3. Trustee Gill – Aye
 4. Trustee Ninos – Aye
 5. Trustee Brown – AyeMotion passed 5-0.
 - b. **DPW Employee** – **A motion was made** and seconded by Trustees Brown/Gill to advertise and accept applications for the position of full-time employee in the Public Works Department. Motion passed 5-0.
 - c. **Hiring Temporary Full-time Employee in DPW** – **A motion was made** and seconded by Trustees Ninos/Brown to hire Tyler Bossard as a Temporary Full-time employee in the Department of Public Works starting Monday January 13, 2020 at a rate of \$12.00 per hour. This is to temporarily cover the position vacated by Daniel Bowers until a replacement is hired. Motion passed 5-0. **A motion was made** and seconded by Trustees Brown/Ninos to hire Tyler Bossard as a Temporary Full-time employee in the Department of Public Works starting Monday January 13, 2020 at a rate of \$12.50 per hour. Motion passed 5-0.
 - d. **Election Day** – **A motion was made** and seconded by Trustees McClain/Ninos to hold the Village General Election on Wednesday, March 18, 2020 from 12:00

MINUTES – Alfred Village Board of Trustees Meeting

January 14, 2020

noon to 9:00 p.m. at the Village Hall located at 7 West University St., Alfred, New York. Motion passed 5-0.

e. **Budget Workshop Dates**

- i. Tuesday January 21, 2019 at 8:00 a.m.
- ii. Tuesday February 4, 2019 at 8:00 a.m.
- iii. Tuesday February 18, 2019 at 8:00 a.m.

6. **Reports**

- a. Police – Chief Griffith gave a report
- b. Youth & Recreation/Business Association – Trustee Brown gave a report
- c. Village Hall – Trustee Gill gave a report
- d. Mayor/Fire & Ambulance Dept/Code Enforcement - Mayor Prophet gave a report
- e. Deputy Mayor/Planning Board – Deputy Mayor McClain gave a report
- f. Public Works – Trustee Ninos gave a report

7. **Finance**

- a. **Budget Adjustments - A motion was made** and seconded by Trustees Ninos/Gill to make the following budget adjustments:

1.) Increase A19904 Contingency Account	\$ 10,000.00	
Decrease FX99010 Transfer to GF		\$ 10,000.00
2.) Increase A13204 Auditing & Accounting	\$ 2,750.00	
Increase A19104 Unallocated Insurance	\$ 600.00	
Increase A90108 Police Retirement	\$ 6,596.00	
Decrease A19904 Contingency Account		\$ 9,946.00
3.) Increase FX83102 Water Admin Equipment	\$ 15,000.00	
Decrease FX962 WF Reserve for Capital Expds.		\$ 15,000.00
4.) Increase G81302.2100 Sewer Cap. Equipment	\$ 9,450.00	
Increase G90108 State Retirement	\$ 1,847.00	
Decrease SF Reserve for Cap. Expenditures		\$ 11,297.00

- b. **Request for Sewer Credit** – Account S496-0 requested a credit of \$176.00 in the sewer portion of the “water” bill as the high-water usage was from a leak in the outside faucet and did not go through the sewer system. It was noted that \$176.00 was the total amount charged for the sewer portion of the invoice. Customer’s average sewer usage charge is \$83.60 per quarter. Therefore the suggested credit

MINUTES – Alfred Village Board of Trustees Meeting

January 14, 2020

is \$92.40 (\$176 total charge minus \$83.60 average usage=\$92.40) **A motion was made** and seconded by Trustees McClain/Brown to issue a credit of \$92.40 to the sewer portion of account S496-0 as this amount of water did not go through the sewer system. Motion passed 5-0.

c. **Fiscal Summary – A motion was made** and seconded by Trustees McClain/Gill to acknowledge receipt of the December fiscal summary and financial statement. Motion passed 5-0.

d. **Bills Abstract 2020-8 - A motion was made** and seconded by Trustees Ninos/Gill to pay bills in the total amount of \$256,412.78 as detailed below and on the abstract list distributed to the board.

1. General Fund \$148,840.76
2. Water Fund \$45,720.30
3. Sewer Fund \$42,513.72
4. Capital Projects \$19,338.00

Motion passed 5-0.

8. Executive Session - A motion was made and seconded by Trustees McClain/Brown to enter executive session at 8:49 p.m. to discuss matters pertaining to personnel. Motion passed 5-0. No action was taken. **A motion was made** and seconded by Trustees McClain/Brown to leave executive session at 9:18 pm. Motion passed 5-0.

9. Adjournment – A motion was made and seconded by Trustee Ninos/McClain to adjourn at 9:18 p.m.

10. Upcoming Meetings

- a. Next Regular Board meeting Tuesday, February 11, 2019 at 7:30 p.m.

Respectfully submitted,

Debra Slade, Treasurer