

MINUTES – Alfred Village Board of Trustees Budget Meeting

January 21, 2020

Present: Mayor Prophet, Trustees McClain, Ninos, Gill and Brown; Treasurer Slade, Chief Griffith, DPW Superintendent Tom Costello, Clerk Hasper

1. **Meeting Opening** – Deputy Mayor McClain opened the budget workshop at 8:00 a.m.
2. Trustee McClain shared that:
 - a. Overall expenses were on target
 - b. College water usage is lower which means we may need to adjust our income in the budget
 - c. Will need to see if the Bail Reform Law will affect our income level
 - d. Asked the clerk to check if the tax cap is at 2%
3. DPW Superintendent Tom Costello
 - a. Expressed concern/need for a line item in budget to cover emergency/unforeseen expenditures
 - b. Bio Tower needs a roof
 - c. There is an issue with the plans as they are now for the Alfred University master water meter as 10-12 building's water will not go through the main water meter.
4. Police Chief Griffith reviewed his request list including:
 - a. Monthly cost for Microsoft Office 365
 - b. Alternative Patrol Vehicle (UTV)
 - c. Continue to fund the ballistic vest replacement program
 - d. Replace 3 computers (2 are from 2013)
 - e. Replace oldest Patrol Vehicle which is a 2013 Dodge Charger
 - f. Replace the Police department front door (safety)
 - g. Replace the 2 outside windows in police dept (safety)
 - h. Video Monitor (wall mounted) for the Security System (increased security)
 - i. Replace Copier (current one not compatible with Windows 10)
5. Treasurer Deb Slade reviewed her request list including:
 - a. Bell Tower repairs must be done this year (per insurance company). Trustee Gill will open it up for bids again.
 - b. Postage Meter needs upgrading
 - c. Copier needs upgrading – some functions not compatible with Windows 10 – It was noted that Alfred State uses Karpinski Office Services (KOA) and Alfred University uses Toshiba. Trustee Brown will get Toshiba representative's name.
 - d. Suggest increase in court clerk's pay rate (with minimum wage rate increase)
 - e. Replace courtroom chairs – Trustee Gill will check with Jason Rodd regarding what he has available.
 - f. Court Room floor needs replacing
 - g. Playground needs attention. Trustee Brown will write a grant for funding.
6. DPW Superintendent Tom Costello reviewed his request list including:

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- a. New Overhead doors (shop) – fixes have been tried several times – General fund
 - b. Backhoe tires (front and back) – Gen, Sewer, and Water funds
 - c. V-Plow for Steiner – General fund
 - d. Ductile Iron Chainsaw – Water fund
 - e. Water Line Locator – Water fund
 - f. Tarps for both 6-Wheeler Trucks - General, Sewer, and Water funds
 - g. Replace Trailer (that hauls Steiner and much misc. items) – General fund (and/or Water fund)
 - h. Electric Chain Hoist – General fund
 - i. Hydrant Relief Valve – Water fund
 - j. Used Ventrac 3400 (back up for Steiner) - General, Sewer, and Water funds
 - k. Poly Sander for $\frac{3}{4}$ ton Pickup – Sewer fund
 - l. Adjustable Hydrant Relief Valve – Water fund
 - m. Gas Detector – Sewer fund
 - n. Increase Sludge Budget by \$10,000 – Sewer fund
 - o. Lighting in Shop – General fund
 - p. Actuators – Sewer fund
7. Deputy Mayor McClain: At our next budget meeting we will look at the basic budget and see what money is available for these requests.
8. **Meeting Adjourned at 9:05 a.m.**

Respectfully submitted,

Carolyn Hasper, Clerk