

MINUTES – Alfred Village Board of Trustees Meeting

May 12, 2020

DUE TO THE COVID-19 PANDEMIC, THIS BOARD MEETING WAS HELD ONLINE

Present: Mayor Prophet, Deputy Mayor McClain, Trustees Brown, Gill, and Ninos; Clerk Hasper; Police Chief Griffith and approximately 13 members of the public.

- 1. Meeting Opening** –Mayor Prophet opened the meeting at 7:33 p.m.
- 2. Pledge of Allegiance** – Trustee Ninos led the pledge of allegiance to the flag.
- 3. Announcements**
 - a. Village Elections will be held September 15, 2020.The annual organizational meeting will be held following the elections.
 - b. Mayor Prophet appointed Caitlin Brown and Andrea Gill as Trustees pro tem.
- 4. Guests**
 - a. Discussion was held on Covid-19, its implications to the Village, the Village’s actions and responses as well as the consortium formed that is cooperatively handling it.
 - b. Rebecca Weaver Hamm from the A. E. Crandall Fire Company shared information on the apparatus and personnel they have, what they handle on a day to day basis and the funding sources they have.
- 5. Minutes – A motion was made** and seconded by Trustees McClain/Ninos to approve the minutes of the regular board meeting of April 14, 2020, the public hearing on the budget of April 28,2020 and the special board meeting of April 28, 2020. Motion passed 5-0.
- 6. New Business**
 - a. **Fire Protection** – **A motion was made** and seconded by Trustees Brown/Gill to approve 2020-21 Fire Protection Agreement with A.E. Crandall for the sum collected from the fire protection services fee on Village of Alfred utility bills, expected to be \$136,356. Motion passed 5-0.
 - b. **Summer Employment** – – **A motion was made** and seconded by Trustees Ninos/Brown to hire Hunter Davis, Tyler Bossard, and Caleb Webster in the Department of Public Works as temporary full-time summer laborers at a rate of \$12.50 per hour effective May 13, 2020. Motion passed 5-0.
 - c. **2020 Property Tax Levy** – **A motion was made** and seconded by Trustees McClain/Brown to authorize Clerk Hasper to extend and carry out upon the roll \$528,995 in property tax to be levied against each parcel of real property. Motion passed 5-0.
 - d. **Full-time Police Officer** – – **A motion was made** and seconded by Trustees Ninos/Brown to promote Mark Collins from competitive part-time policer officer to full-time police officer effective May 16, 2020. Motion passed 5-0.
 - e. **Communication Coordinator Position Discussion** – Thanks was extended to Michael White for doing a great job in this position. Various options going forward were discussed such as scaling back hours, calling it a paid internship and avenues for finding the right replacement. Trustee Brown is willing to do it for the summer

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with the hopes that in the fall another student can be hired who would be a good fit for the position.

7. Working Groups/Committees

- a. Town Board Meeting Attendance – 5/14/20 Trustees Ninos will attend

8. Reports

- a. Deputy Mayor/Planning Board – Deputy Mayor McClain gave a report
- b. Public Works – Trustee Ninos gave a report
- c. Police – Chief Griffith gave a report
- d. Youth & Recreation/Business Association – Trustee Brown gave a report
- e. Village Hall – Trustee Gill gave a report
- f. Mayor/Fire & Ambulance Dept/Code Enforcement - Mayor Prophet gave a report

9. Public Comment – Comments were made on the possibility of rescheduling Hot Dog Day, Empire State Development and contracts with the grant, the possibility of students not returning in the fall and the implications of that to the local economy and long term planning.

10. Finance

- a. **Fiscal Summary – A motion was made** and seconded by Trustees Brown/McClain to acknowledge receipt of the April fiscal summary and financial statement. Motion passed 5-0.
- b. **Part-Time Employee Pay Increases - A motion was made** and seconded by Trustees McClain/Ninos to approve part-time employee pay increases, per the 2020-21 budget schedules previously approved by the Board, effective June 1, 2020: Code Enforcement Officer (2%), Village Treasurer (2%), Village Clerk (2%), Office Aide (2%), and Court Clerk \$0.50 per hour.
- c. **Bills Abstract 2020-12 - A motion was made** and seconded by Trustees Gill/Brown to pay bills in the total amount of \$126,387.05 as detailed below and on the abstract list distributed to the board.
 1. General Fund \$59,109.55
 2. Water Fund \$5,534.11
 3. Sewer Fund \$11,175.59
 4. Capital Projects \$50,567.80Motion passed 5-0.

11. Executive Session - A motion was made and seconded by Trustees Ninos/Brown to enter executive session to discuss matters pertaining to personnel. Motion passed 5-0. No action was taken. A motion was made and seconded by Trustees Gill/Ninos to leave executive session. Motion passed 5-0.

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- 12. Police Contract Extension – A motion was made** and seconded by Trustees McClain/Brown to offer the police union a one-year continuation of their current contract with a two % raise. Motion passed 5-0.
- 13. Meeting Adjourned** – Motion to adjourn was made by Trustees Ninos. Meeting adjourned at 9:55 p.m.
- 14. Upcoming Meetings**
- a. Next Regular Board meeting Tuesday, June 9, 2020 at 7:30 p.m.

Respectfully submitted,

Carolyn Hasper, Clerk